

Assistant Superintendent Hiring Report

Approved Application Schedule

January 22 – Post Vacancy

January 29 – Establish a screening committee

February 13 – Application Deadline

February 14 – Screening Committee to meet (4-6pm in SAU Board Room)

Committee to meet and go over interview process, interview questions, timeline, and interview dates and then review applications and establish an interview schedule.

February 20-22 – Conduct Interviews

Conduct first interviews and choose candidates for possible second interview.

March 7 – Conduct second interviews with Executive Interview Team (4-6pm SAU)

March 18-22 – Site Visits at Timberlane and Hampstead (actual dates to be determined)

April 1-5 – Site Visits to Candidate's Districts (actual dates to be determined)

By April 15 – Present nomination to the SAU Board

TBD – Publish press release announcing new assistant superintendent

****The Executive Interview Team reserves the right to modify timelines, duties, and membership as they deem necessary****