

TIMBERLANE REGIONAL SCHOOL BOARD  
Atkinson, Danville, Plaistow, Sandown  
New Hampshire

Regular Meeting  
August 21, 2003

SAU No. 55 Office,  
Plaistow, NH

Present: Mr. Brayall, Mrs. Champey, Mrs. Hall, Mr. Luongo, Mr. Paone, Mrs. Robinson, Mr. Stack,  
Dr. McDonald.

Absent: Mr. Baldwin, Mr. Bruno.

Mr. Brayall, Chair, called the meeting to order at 7:30 p.m., and led the assembly in the Pledge of Allegiance.  
Roll call was taken.

**Approval of Minutes**

On a motion by Mr. Stack, seconded by Mrs. Robinson,  
Voted: To approve the minutes of the July 31, 2003, meeting.  
Passed: Unanimously.

**Delegations and Individuals - None**

**Current Business**

a. Approve Tuition Students - Dr. McDonald advised that the District did not accept any new tuition students with the exception of children of staff members any only if space was available. The three Fremont tuition students already enrolled in the TRHS have requested to continue on to Grade 10.

On a motion by Mr. Stack, seconded by Mrs. Robinson,  
Voted: To approve the 2003-2004 tuition requests (list attached to original minutes).  
Passed: Unanimously.

b. Meet with TRHS Principal - Mr. Coker gave a brief overview of his first two months at the high school and commented on the dedication of the staff and their support for change. He advised that NEASC voted to accept the five-year progress report of the TRHS and to continue the school's accreditation. He reviewed the Principal's and Faculty Newsletters, proposed school accountability plan and future goal of improving NHEIAP scores. Mr. Coker reported that an additional 25 parking spaces had been created at the back of the school and that faculty would be moving off the front lot adding another 36 spaces for students.

c. Personnel Update - Dr. McDonald advised that only three positions remain open: Media Generalist for Atkinson/Sandown North, District-wide OT, and part-time school psychologist. An additional teacher will be needed at Atkinson Academy, but the teacher budgeted for Sandown North is not required so no additional cost involved.

d. Opening of School Report - Projected September 1 enrollment is 4474, an increase of approximately 100 students. Bus routes have been sent to newspapers and it was suggested to post them on the District web-site. Dr. McDonald reviewed Administrative Team meetings held this week and activities for the week of August 25. Opening day for students is September 2.

e. Facilities Update - Peter Taylor reviewed the list prioritized by the Facilities Committee in April. Danville is slightly behind schedule due to summer school being held in that facility. Repair of both the TRHS and TRMS gym floors is on hold. Board members requested (1) a written report of electrical needs for budgeting purposes, (2) cost estimate for covered entrance to the TRMS to eliminate the ice problem, (3) overview of the New Maintenance Direct work order software by John Holland, (4) cut grass in Danville, (5) repair and clean-up of any vandalism.

Dr. McDonald and Mr. Taylor reviewed the \$300,000 cost estimate of upgrading Sandown modulars for future use. Dr. McDonald felt he could not recommend the expenditure of that sum, that when space is needed, an addition to Sandown Central would be a better use of tax dollars. The cost to move the modulars off site is approximately \$13,000.

Facilities will meet again on Tuesday, September 23 at 9:30 at the SAU Office.

f. Primex Report- Mrs. Champey reviewed the risk management assessment/safety assessment study completed by Primex and distributed the Safety Committee's Action Plan in response to findings.

**Administrator's Report** - Dr. McDonald advised that all District Administrators attended a two-day workshop presented by the NH Department of Emergency Management and Dept. of Safety. School Board and Budget Committee web sites are up and running. There will be a reception on September 11 from 4:00 to 6:00 honoring Tom McDonald for his 29 years with the District and retirement on September 12.

**Personnel** - Dr. McDonald presented the credentials of the following candidates who were hired during the summer for teaching positions:

Gail Capriole - TRMS Spec. Ed.	Elizabeth LaRosa - Danville Preschool
Katrina Mascia - TRHS Spec. Ed.	David Morse - TRHS Social Studies
Janel Orcione - TRMS Math	Michael Valinski - Danville ASD Teacher

On a motion by Mrs. Hall, seconded by Mrs. Robinson,  
Voted: To confirm the election of the above candidates to teaching positions in the Timberlane Regional School District.  
Passed: Unanimously.

Dr. McDonald nominated Jean Banville as TRMS Nurse, Jessica Monson as District Speech Pathologist, and Sammy Richman as District School Psychologist.

On a motion by Mrs. Robinson, seconded by Mr. Stack,  
Voted: To confirm the election of the above candidates to teaching positions in the Timberlane Regional School District.  
Passed: Unanimously.

On a motion by Mrs. Hall, seconded by Mr. Luongo,  
Voted: To re-nominate Mary White to a teaching position in Danville (Art).  
Passed: Unanimously.

On a motion by Mrs. Hall, seconded by Mrs. Robinson,  
Voted: To accept the resignations of Donna Hyatt and Lori Marendia.  
Passed: Unanimously.

Dr. McDonald presented the credentials of the following candidates for teaching positions:

Charlene Antonakas - SC/Danville Enrichment	Sherry Bell - Atkinson Grade 3
Kathleen Crofts - TRMS Spec. Ed.	Peter Fisher- TRHS Spec. Ed.
Leisl Johnson - TRHS English	Terri Spear - Pollard Sped
Jeffrey Wedge- TRMS Counselor	

On a motion by Mr. Luongo, seconded by Mr. Paone,  
Voted: To elect the above candidates to teaching positions in the Timberlane Regional School District.  
Passed: Unanimously.

On a motion by Mrs. Hall, seconded by Mrs. Robinson,  
Voted: To accept the resignations of Tiffany Girouard and Erin Murray.  
Passed: Unanimously.

### **Committee Reports**

Mrs. Robinson met with Joean Griffin and Keith Pfeifer and the first Curriculum and Assessment meeting will be September 9.

Mrs. Champey requested a date for the SAU Evaluation Committee.  
Mrs. Hall requested Board members get in touch with her for date to tour buildings.

**Reports of School Board** - Board members reported on their attendance at the Emergency Management workshop, thanked custodians for all their hard work over the summer and wished faculty and staff a successful school year.

**Correspondence** - None

**Vendor and Payroll** - Approved by Board

**Non Public Session**

On a motion by Mrs. Hall, seconded by Mr. Stack,

Voted: To go into Non Public Session at 9:17 under the provisions of 91-A:3II (c) student issue.

Those voting in the affirmative: Mr. Brayall, Mrs. Champey, Mrs. Hall, Mr. Luongo, Mr. Paone, Mrs. Robinson,  
Mr. Stack.

On a motion by Mr. Stack, seconded by Mrs. Hall,

Voted: To come out of Non Public Session at 9:45 p.m.

Passed: Unanimously.

No action was taken in Non Public Session.

On a motion by Mrs. Hall, seconded by Mrs. Robinson,

Voted: To waive section 1 of Policy JECBA, Admission of Exchange Students, regarding the 60-day advance notice.

Passed: 6 in favor, 1 opposed (Mr. Paone).

On a motion by Mrs. Champey, seconded by Mrs. Robinson,

Voted: To accept student "A" from Germany as a Foreign Exchange Student for the 2003-2004 school year.

Passed: 6 in favor, 1 opposed (Mr. Paone).

On a motion by Mrs. Robinson, seconded by Mr. Luongo,

Voted: To allow the Superintendent and High School Principal to meet with student "B" to determine if she meets the other requirements of Policy JECBA and leave the decision with the Superintendent and Principal.

Passed: 6 in favor, 1 opposed (Mr. Paone).

There being no further business, on a motion by Mrs. Hall, seconded by Mr. Luongo, the meeting adjourned at 9:50 p.m.

Respectfully submitted,

Joan Herrick  
Clerk