

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
September 4, 2003

SAU No. 55 Office,
Plaistow, NH

Present: Mr. Brayall (7:45), Mr. Bruno (7:55), Mrs. Champey, Mrs. Hall, Mr. Luongo, (7:55) Mr. Paone,
Mrs. Robinson, Mr. Stack, Dr. McDonald, Mr. McDonald, Mr. Stokinger.

Absent: Mr. Baldwin.

Mrs. Champey, Vice Chair, called the meeting to order at 7:35 p.m., Mr. McDonald led the assembly in the Pledge of Allegiance. Roll call was taken.

Approval of Minutes

On a motion by Mrs. Robinson, seconded by Mr. Paone,
Voted: To approve the minutes of the August 21, 2003, meeting.
Passed: Unanimously.

Delegations and Individuals - None

Current Business

The Board commended Mr. McDonald for his 29 years of service to the District, presented him with a gift and wished him well in his retirement.

a. 2002-2003 Budget Closeout - Tom McDonald and George Stokinger reported the audit by Plodzick & Sanderson is complete. The District has a \$646,000 surplus, partly due to guaranteed maximum rate increase for health insurance (budgeted in November) coming in substantially lower when rates were set in May. There were shortfalls in special needs transportation and tuition accounts, and a surplus in teachers' salary account. The budget surplus is \$593,000 and revenue surplus \$53,000. The budget surplus will be turned back to the towns by reducing tax assessments; \$100,000 of the surplus will be placed in the District's Capital Reserve Fund.

b. Transportation Report - Sandy Hodgkins and Tracy Gamble reported on the three days of transportation and indicated problems with late arrivals, TRHS/TRMS dismissal delays, and traffic tie-ups. Drivers are collecting data and will turn in on Friday for analysis by Laidlaw and the Transportation Coordinator. Modifications will be made as necessary and Mrs. Hodgkins will report back to the Board.

c. Opening of School Report - Dr. McDonald advised that it was an exceptionally smooth opening and he has received many positive comments on the open houses held at the TRHS and TRMS.

Enrollment: Pre School - 63; Elementary - 1808, Middle School - 1221; High School - 1418; Total - 4511.

The 8th Grade has experienced a surge in enrollment during the past two weeks, increasing class size to 26-33 per class. Dr. McDonald requested an additional teacher to help reduce class size. He advised that the position budgeted at Pollard School remains vacant and he recommended transferring that position to the Middle School.

On a motion by Mrs. Hall, seconded by Mr. Stack,

Voted: To authorize the Superintendent to transfer money from the Pollard vacancy to the Middle School for an additional 8th Grade teacher.

Passed: Unanimously.

d. Facilities Update - The Committee will meet on September 23 with representatives from MacMillin and HL Turner. John Holland will give a demonstration on the new work order system. The State Fire Marshal and Plaistow Fire Chief inspected facilities this week but Dr. McDonald has not yet seen the report. The Board requested that Peter Taylor attend the September 18th meeting to give an update on all projects.

e. NEASC Visitation - Dr. McDonald reported briefly on the NEASC re-accreditation process for the elementary schools. He asked that Board members be available to meet with the five visiting teams on Sunday October 5 and 19. Danville and Sandown will be visited October 5-8 and Atkinson and Pollard October 19-22.

Administrator's Report - State Representative Norman Major will attend the next Board meeting to review recent legislation and funding. NHEIAP test results have been received and will be on the October 2 agenda. Dr. McDonald will be chairing a NEASC International Team in Norway during the District's April vacation. The NEASC accreditation letter for the TRMS is included in Board information packets.

Personnel - Dr. McDonald presented the credentials of the following candidates for teaching positions in the Timberlane Regional School District:

Kerri Bellerose - Atkinson ASD Teacher
Karen Lovering - Atkinson Homebound Teacher
Robert Sawyer - District School Psychologist

On a motion by Mrs. Hall, seconded by Mrs. Robinson,
Voted: To elect the above candidates to teaching positions in the Timberlane Regional School District.
Passed: Unanimously.

Dr. McDonald re-nominated Louise Yacovone as TRHS Special Education Teacher.

On a motion by Mrs. Hall, seconded by Mrs. Robinson,
Voted: To re-elect Louise Vacovone to a teaching position in the Timberlane Regional School District.
Passed: Unanimously.

Committee Reports

Curriculum	Scheduled for September 9, 7:30 p.m., SAU Office.
Safety	Scheduled for September 22, 9:30 a.m., SAU Office
Budget Comm.	Scheduled for September 11, 7:00 p.m. - SAU Office
Facility Tours	September 9 (TRHS, TRMS, PAC, Pollard) TRMS - 8:30 a.m. September 30 (Atkinson, Sandown Schools, Danville) - Atkinson Academy - 8:45 a.m.

Mrs. Champey advised that Mr. McDonald has volunteered to continue on the District's Safety Committee. Mr. Brayall duly appointed Mr. McDonald to that committee.

Reports of School Board - Mr. Bruno thanked Mr. McDonald for his service to the Budget Committee. Mr. Paone, on behalf of the Timberlane Tornados, thanked the District for continued use of the football field. Mr. Stack advised that the PAC web site is almost complete. Board members commented on the smooth opening of school and thanked custodians and bus drivers for their hard work. Board minutes will be posted on the web site as "Draft" until officially approved.

Correspondence - Reviewed by Board
Vendor and Payroll - Approved by Board

There being no further business, on a motion by Mrs. Hall, seconded by Mr. Stack, the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Joan Herrick
Clerk