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## **TIMBERLANE REGIONAL SCHOOL BOARD**

Atkinson, Danville, Plaistow, Sandown  
New Hampshire

### **Organizational Meeting**

**March 19, 2015**

**7:30 PM**

**SAU No 55**

**30 Greenough Road**

**Plaistow, NH**

### **Call to Order**

Dr. Metzler called this March 19, 2015 organizational meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

### **Board Members Present**

Mr. Bealo, Mrs. Green, Mrs. Sherman, Mr. Spero, Mrs. Steenson and Mr. Ward

### **Not in Attendance**

Mr. Blair, Mr. Collins and Mr. Sapia

### **Administrators Present**

Dr. Metzler, Superintendent of Schools

Dr. Wilson, Assistant Superintendent

Mr. Stokinger, Business Administrator

Mrs. Armfield, Director of Professional Learning

Mrs. Allaire, Academic Dean of Arts and Humanities

Ms. Auger, Principal of Pollard School

Mrs. Barcelos, Principal of Danville Elementary

Mrs. Carlson, Dean of Math, Business and Information and Communication Technologies

Mrs. Dayotis, Principal of Atkinson Academy

Mr. Hughes, Director of Facilities

Mr. Pederson, Academic Dean of Science, Technology, Engineering and Math

Ms. Pereira, District Trainer

Mr. Rolph, Principal of Sandown Central

Mr. Shawley, Assistant Principal of Atkinson Academy

Mr. Woodworth, Principal of TRHS

### **Pledge**

Dr. Metzler led the assembly in the Pledge of Allegiance.

### **Election of Officers**

Dr. Metzler requested nominations for the Chair position of the Timberlane Regional School Board for the ensuing school year.

**Motion: Mr. Ward nominated Nancy Steenson for the office of School Board Chair. Mr. Spero seconded. Having no further discussion the motion carried 5-1-0 (Mrs. Green opposed).**

Madam Chair Steenson requested nominations for the Vice-Chair position of the Timberlane Regional School Board for the ensuing school year. **Motion: Mr. Ward nominated Peter Bealo for the office of School Board Vice-Chair. Mrs. Sherman seconded. Having no further discussion the motion carried by unanimous vote (6-0-0).**

### **School District Clerk**

It was announced that Lorna Walker will no longer serve as district clerk. She actually gave her notice last year but agreed to fill the spot until a replacement was found. It was noted that a replacement has not been secured and she no longer wished to serve this district in this capacity. This position is vacant. It was determined that the district will continue to seek another district clerk.

### **Recording Secretary**

Nancy Danahy is seeking re-appointment.

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**Motion: Mrs. Sherman nominated Nancy Danahy as Recording Secretary; Mr. Bealo seconded the motion. With no further discussion the motion carried by a unanimous vote (6-0-0).**

#### **Treasurer**

Paul Sullivan is seeking re-appointment.

**Motion: Mr. Ward nominated Paul Sullivan as Treasurer; Mrs. Sherman seconded the motion. With no further discussion the motion carried by a unanimous vote (6-0-0).**

#### **Assistant Treasurer**

Lori Parrillo is seeking re-appointment.

**Motion: Mr. Bealo nominated Lori Parrillo as Assistant Treasurer; Mr. Spero seconded the motion. With no further discussion the motion carried by a unanimous vote (6-0-0).**

#### **School Counsel**

Recommendations were requested for the Superintendent to seek legal counsel when necessary and with a firm which is most appropriate.

**Motion: Mr. Bealo motioned to approve the Superintendent to seek legal counsel when necessary and with a firm that is most appropriate; Mr. Ward seconded the motion. Mrs. Green motioned to amend the motion to include while the district always retains the lawyer client relationship and only with matters concerning personnel without prior board approval. No second was made thus the amendment to the motion failed. With no further discussion the motion carried by a vote of 5-1-0 (Mrs. Green opposed).**

#### **Bonding**

Recommendations were requested to bond the treasurer and assistant treasurer in the amount of \$100,000.

**Motion: Mr. Bealo motioned to bond the treasurer and assistant treasurer in the amount of \$100,000; Mr. Spero seconded the motion. A discussion ensued regarding the bond amount; Mr. Stokinger recommended that the motion should not read a dollar amount but instead according to statute and Primex coverage. Mrs. Green motioned to amend the motion to state the bond amount as required by statute. Mrs. Sherman seconded the motion. With no additional discussion the amendment to the motion carried by a unanimous vote (6-0-0). With no further discussion the amended motion carried by a unanimous vote of 6-0-0.**

#### **Bank Depository**

Recommendation to appoint TD Bank as the District bank

**Motion: Mr. Bealo motioned to appoint TD Bank as the District bank; Mr. Spero seconded the motion. With no further discussion the motion carried by unanimous vote (6-0-0).**

Mr. Stokinger presented policy DFA INVESTMENTS which is to be reviewed on an annual basis per district auditors and RSA's. The policy will be presented to the policy committee first should (if) there be any proposed changes otherwise it will be considered for general review by the board. Mr. Stokinger informed the board of the internal controls in place, as noted in the auditors control document. **Motion: Mr. Ward motioned to acknowledge the board has reviewed policy DFA Investments as written; Mr. Bealo seconded the motion. With no further discussion the motion carried by unanimous vote (6-0-0).**

#### **School Board Ethics**

Madam Chair Steenson requested all board members review and sign the ethics statement in accordance with board policy BCA and signed statements should be given to Nancy Danahy, School Board Clerk for the file.

#### **School Board Rules**

**Motion: Mr. Bealo motioned to NOT adopt the board rules; Mrs. Green seconded the motion. Discussion ensued. The motion carried by unanimous vote (6-0-0).**

#### **Meeting dates and times**

Recommendation to hold school board meetings on the first and third Thursdays of the month at 7:30 pm at the Superintendent's office, waive the July and the first meeting in August (unless needed), and to hold the meeting scheduled for the third week of August on the 27<sup>th</sup> when school is back in session, and finally, to reserve the right to amend the meeting scheduled as needed.

**Motion: Mr. Ward motioned to approve the meeting dates and times as presented. Mr. Bealo seconded the motion. With**

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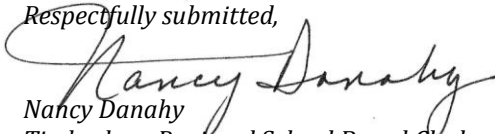
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**no further discussion the motion carried by a vote of 5-1-0 (Mrs. Sherman opposed).**

Having no additional organizational matters before the board, Madam Chair Steenson adjourned the organizational meeting at 8:05 pm.

Respectfully submitted,



Nancy Danahy  
Timberlane Regional School Board Clerk