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TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
April 2, 2015
7:30 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Steenson called this April 2, 2015 public meeting of the Timberlane Regional School Board to order at 7:35 PM. Roll call was taken.

Board Members Present

Mr. Bealo, Mr. Blair, Mr. Collins, Mrs. Green, Mr. Sapia, Mr. Spero, Mrs. Sherman, Mrs. Steenson, Mr. Ward and student representative Lucas Appleton.

Administrators Present

Dr. Metzler, Superintendent of Schools
Mr. Stokinger, Business Administrator
Mrs. Armfield, Executive Director of Curriculum, Assessment and Professional Learning
Mrs. Sandra Allaire, Academic Dean of Arts and Humanities
Mrs. Rebecca Carlson, Dean of Math, Business and Information and Communication Technologies
Mr. Angelo Fantasia, Director of Athletics
Mr. John Holland, Director of Technology
Mrs. Lois Paul, Coordinator of Technology Integration
Mr. Mark Pedersen, Academic Dean of Science, Technology, Engineering and Math
Mrs. Susan Rasicot, Director of Student Services
Ms. Mary Widman, Assistant Principal of Academics at TRHS
Mr. Donald Woodworth, Principal of TRHS

Pledge of Allegiance

Madam Chair Steenson led the assembly in the Pledge of Allegiance.

Minutes (00:01:49)

Dr. Metzler presented the board with a particle narrative of the public hearing on the Articles of Agreement. The finished product should be available shortly.

The minutes for the March 19, 2015 organizational, regular and non-public meetings were approved with changes by general consent.

Delegates and Individuals (00:11:35)

Mr. Luc Appleton reported the students at the high school are preparing for the fourth and final quarter of the school year.

Current Business (00:12:39)

Golf Program

Mr. Doherty of the Atkinson Country Club presented a proposal to offer a golf program to the special education population free of charge.

Motion: Mr. Collins motioned to approve the new golf program for the TRSD. Mr. Sapia seconded. Dr.

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Metzler outlined the logistics of the program. **With no further discussion the motion passed by unanimous vote (9-0-0).**

Athletic Boosters (00:24:06)

Mr. Fantasia presented an overview of the financial report on the entire athletic boosters program.

Football Boosters (00:58:13)

Ms. Heather David presented football boosters fundraising opportunities for the 2015-2016 school year.

Motion: Mr. Sapia motioned to approve the football booster's sponsorship program for the 2015-2016 school year. Mr. Collins seconded. With no further discussion the motion passed by unanimous vote (9-0-0).

Protecting Student Information (01:05:43)

Mr. Holland and Mr. Woodworth presented information on the protocols in place for protecting students' information as it relates to online applications. Mrs. Allaire, Mr. Pederson and Mr. Richman provided detailed information on how it is currently utilized by students and staff.

Motion: Mr. Collins motioned to approve retaining the Turnitin repository in place except for the work of the students whose parents have opted out of the program. Mrs. Sherman seconded. Mr. Woodworth confirmed that 30% of parents have not responded to the request for permission for their child to continue accessing the Turnitin application. The discussion continued outlining the pros and cons of purging the system of all Timberlane documents as opposed to retaining student's documents who have secured permission to access the Turnitin program. **Motion to Amend: Mr. Blair motioned to amend the motion on the floor to include "provided existing work can be placed in the Timberlane institutional depository." Mr. Bealo seconded the amendment. Having no further discussion the motion to amend passed by a vote of 7-2-0 (Mr. Collins and Mrs. Sherman opposed). With no further discussion the amended motion passed by a vote of 8-1-0 (Mrs. Green opposed.)** The discussion continued that if a Timberlane institutional depository cannot be created, the board would like to consider removing the documents of students who parents have chosen to opt out of the Turnitin program.

Motion: Mr. Collins motioned to authorize the Turnitin repository to remain in place except for the work of the students whose parents have opted out of the program. Mrs. Sherman seconded. With no further discussion the motion passes by vote 7-2-0 (Mr. Blair and Mrs. Green opposed).

Committee Assignments (02:36:31)

Madam Chair Steenson presented the committee assignment list for the 2015-16 school year. Mrs. Green requested to be included in the Personnel Committee membership.

Motion: Mr. Collins motioned to include Mrs. Green in the Personnel Committee membership. Mrs. Sherman seconded. With no further discussion the motion passed by unanimous vote of 9-0-0.

Re-nominations (02:39:09)

Motion: Mr. Collins motioned to go into a non-public session under 91-A:3 Paragraph II(c), matters which, if discussed in public, would likely affect adversely the reputation of any person. . Mr. Sapia seconded. With no further discussion the board was polled:

- Mr. Bealo Yes
- Mr. Blair Yes
- Mr. Collins Yes
- Mrs. Green Yes
- Mr. Sapia Yes
- Mrs. Sherman Yes

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- Mr. Spero Yes
- Mrs. Steenson Yes
- Mr. Ward Yes

The board entered into a non-public session at 10:09 PM.

The board was polled to exit the non-public session.

- Mr. Bealo Yes
- Mr. Blair Yes
- Mr. Collins Yes
- Mrs. Green Yes
- Mr. Sapia Yes
- Mrs. Sherman Yes
- Mr. Spero Yes
- Mrs. Steenson Yes
- Mr. Ward Yes

The board exited the non-public session at 10:35 PM. No action was taken in non-public session.

Motion: Mr. Collins motioned to amend the motion to go into the non-public session to include section (a) the dismissal, promotion or compensation or disciplining of any public employee. With no further discussion the motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Dr. Metzler recommended accepting the resignation of William Pimley, Assistant Principal of Danville Elementary School.

Motion: Mr. Sapia motioned to accept the resignation of William Pimley, Danville Assistant Principal. Mrs. Sherman seconded. With no further discussion the motion passed by unanimous vote of 9-0-0.

Dr. Metzler recommended accepting the 2015-2016 re-nomination list as presented. **Motion: Mrs. Sherman motioned to approve the 2015-2016 re-nomination list as written. Mr. Collins seconded. With no further discussion the motion passes by a vote of 8-0-1 (Mrs. Green abstained).**

Science Curriculum (02:42:13)

Mr. Pederson presented the science curriculum for second read and adoption. **Motion: Mr. Collins motioned to approve the Science Curriculum for a second reading and adoption. Mrs. Sherman seconded. With no further discussion the motion passes by a vote 8-0-1 (Mrs. Green abstained).**

Strategic Plan (02:43:28)

Dr. Wilson noted the Timberlane Regional School District 2009 Strategic plan expires in 2015. She outlined the components and logistics of the strategic plan process, asking the board if they would like to continue to support the strategic plan committee and consultant. Board members voiced their opinions regarding the study with consideration of the Capital Improvement Plan and the Sandown withdrawal study. The consensus of the board was to direct the Strategic Planning Committee to gather information and develop a plan for consideration by the board.

Wellness Committee (02:51:57)

Dr. Metzler outlined the requirements of the NHDOE Bureau of Nutrition Programs & Services as it relates to the food service program which requires there be a district-wide wellness committee. There are building specific wellness committees but not a district-wide program. The district-wide committee must have representation that includes board members, parents, students, administrators, and teachers. Policy JLCF also states the school

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board will establish a wellness committee to periodically assess the wellness program. The NHDOE requires annual goal setting and assessment. Mrs. Sherman along with Mrs. Rasicot and Mrs. Rincon agreed to work together on the requirements for the district-wide wellness committee. **Motion: Mr. Collins motioned to create a wellness committee. Mrs. Sherman seconded. With no further discussion the motion passes by unanimous vote 9-0-0.**

Motion: Mr. Bealo motioned to write a letter to the DOE regarding the subject matter. The motion failed when no second was received.

School Board Self Evaluation (02:58:32)

Madam Chair Steenson reported on the school board self-evaluation results for consideration of incorporating the results into the board goals for the 2015-2016 school year. She then suggested the board review the merit of the evaluation and determine the next course of action whether it be to continue the process as is or take action to modify. Vice Chair Bealo suggested a review with consideration for improvements to the process ensure more relevant to the board work.

Sandown Withdrawal Study (03:05:54)

Madam Chair Steenson read a letter from the Town of Sandown dated March 17, 2015. **Motion: Mr. Bealo motioned to approve board support for Mr. Ward to take the lead in the formation of the Sandown feasibility and suitability study for the withdrawal of Sandown from the Timberlane School District. Mr. Sapia seconded. With no further discussion the motion passed by a vote of 8-0-1 (Mrs. Green abstained).**

Administrators Report (03:12:38)

Dr. Metzler reported Mrs. Caruso provided information for the SmartSheet program, a project management software program. The town of Danville has requested a list of Danville students by address and grade without listing names for the purpose of production statistical averages in Danville to update their impact fee study. **Motion: Mr. Sapia motioned to waive Timberlane Regional School Board policy JRA to provide Town of Danville information for student grades and addresses without names for the purpose of producing statistical averages in Danville to update the impact fee study. Mr. Bealo seconded.** A discussion ensued. **Mr. Sapia withdrew his motion Mr. Bealo withdrew his second.** Dr. Metzler noted that the SPED administrators and the SLT do not feel the NESDEC SPED audit would be a necessary tool for this district at this time.

Motion: Mrs. Green motioned to request to have the Town of Danville put on the next meeting agenda. No second was received, thus the motion failed.

Committee Reports (03:29:17)

Mr. Collins reviewed the board newsletter that was released without consideration of the board. He asked that the board review and let him know of any changes or comments. The district has not posted this newsletter on the website with updates on the events. CIP committee named Mr. Sapia as the Atkinson representative. Mr. Bealo noted the Policy Committee will submit three or four policies for the board's review. Mr. Blair reported on the budget committee's discussion regarding the timing of information to the budget. Information will be provided in a timely manner as it is prepared and ready for distribution.

Reports of the School Board (03:53:10)

Sandown planning board will be reviewing and working with the Town of Danville regarding their impact fee study. Mrs. Green noted legal opinion on the withdrawal committee was obtained by Town of Sandown. She

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requested agenda items for future meetings; NESDEC report, correct efficiency process, business partnership program and FLES contract.

Correspondence (03:57:24)

All board members were presented the correspondence received since the last board meeting.

Vendor and Payroll (03:57:30)

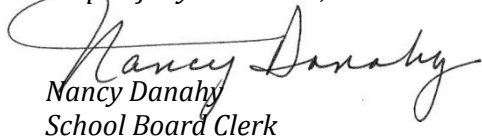
Vendor and payroll registers were signed by the board.

Other Business (03:57:47)

Madam Chair Steenson asked board members to send her their ideas and thoughts for the school board training session.

Having no further business before the board Madam Chair Steenson adjourned the meeting at 11:57 PM.

Respectfully submitted,


Nancy Danahy
School Board Clerk