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TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
May 7, 2015
7:30 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Steenson called this May 7, 2015 public meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

Board Members Present: Mr. Bealo, Mr. Blair, Mr. Collins, Mrs. Green, Mr. Sapia, Mrs. Sherman, Mr. Spero, Mrs. Steenson, Mr. Ward and student representative Lucas Appleton.

Administrators Present

Dr. Metzler, Superintendent of Schools

Dr. Wilson, Assistant Superintendent

Mr. Stokinger, Business Administrator

Mrs. Armfield, Executive Director of Curriculum, Assessment and Professional Learning

Mrs. Allaire, Academic Dean of Arts and Humanities

Mr. Angelo Fantasia, Director of Athletics

Mrs. Georgian, Principal of Sandown North

Mr. Mark Pedersen, Academic Dean of Science, Technology, Engineering and Math

Mrs. Pereira, District Trainer

Pledge of Allegiance

Eagle Scout candidate Jake Chaput led the assembly in the Pledge of Allegiance.

Minutes (00:02:00)

The minutes for the February 26, Public Hearing on the Articles of Agreement and the April 16, 2015 regular and non-public meeting minutes were approved with changes by general consent.

Delegates and Individuals (00:04:43)

Lucas Appleton invited the public to attend the Sweeny Todd play at the Performing Arts Center that will take place over the next few days.

Mr. Shawn O'Neil of Danville presented a letter dated April 8, 2015 from the BCM Planning LLC regarding the school impact fee project update and a report prepared by Bruce C. Mayberry, Planning Consultant in support of his request for the district to release student addresses in the town of Danville. He included information regarding a Supreme Court case regarding the towns of Danville and Sandown and a section of the Family Educational Rights and Privacy Act (FERPA).

Mrs. Maryann Springer of Danville read her letter dated April 18, 2015 requesting a formal review of the articles of agreement between the towns.

Dr. Kimberly Farah of Danville expressed her support of Mr. O'Neil's statement and informed the board the Danville Board of Selectman was not included in the agenda this evening. She stated her concerns for the

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Sandown feasibly study and social media on the matter. She requested everyone to keep an open mind concerning the Sandown feasible study.

Current Business (00:16:14)

Model UN Recognition (00:16:14)

Dr. Metzler welcomed the students of the Model UN team and thanked them for their dedication. Mr. Chris Williams and Ms. Cailee Griffin reported on receiving the Best Delegate award from the UMASS Lowell conference in April. They thanked Mrs. Moore for her time and commitment and commended the team's devotion and hard work associated with the model UN team.

Eagle Scout Project Modification (00:27:57)

Eagle Scout candidate Jake Chaput presented a revised plan for the display signage that was slated for Sandown Central. He presented the details of the revised project for and asked for the board's approval.

Motion: Mr. Collins motioned to approve the revised Eagle Scout project to install signage from Sandown Central to Sandown North. Mr. Blair seconded. With no further discussion the motion passed by unanimous vote 9-0-0. Mrs. Sherman promised the signage will be maintained once installed.

Public Hearing on Donation (00:34:24)

Mrs. Allaire reported the Project Hope charity events have collected over \$17,000 with the final event of "Touch A Truck" this Saturday. A \$5,000 donation was received from a resident in memory of her friend that had passed away. Mrs. Allaire thanked the students for their continuous efforts to raise funds and support their communities. **Motion: Mr. Ward motioned to accept the \$5,000 donation. Mrs. Sherman seconded. With no further discussion the motion passed by unanimous vote 9-0-0.**

Social Studies Curriculum (0:37:11)

Mrs. Pereira reported on the framework of the social studies curriculum, highlighting the change from content based to skills-based. She noted the same or more content will be taught to students under the skills-based curriculum. Mrs. Allaire outlined the scope and sequence of the curriculum as the student's progress through kindergarten through twelfth grade. **Motion: Mr. Blair motioned to approve the social studies curriculum for a first reading. Mr. Collins seconded. With no further discussion the motion passed by unanimous vote 9-0-0.**

Annual Food Service Contract Review and Pricing (00:58:57)

Dr. Metzler reviewed the contract process as it relates to the food service contract. Mr. Gersbeck from Whitson's reviewed the logistics and philosophy of the company, noting they communicate with Dr. Metzler on a monthly basis. Mr. Berry reviewed the contract noting it is a boiler plate contact from and approved by the state of New Hampshire. He reviewed the weighted price target from the Department of Education and recommended a minimum price increase this year of ten cents. He noted most district would increase the cost by twenty-five cents. **Motion: Mr. Collins motioned to increase the lunch cost by \$0.25 per and approve the proposed Whitson's contract as written. Mr. Ward seconded. With no further discussion the motion passed by a vote of 8-1-0 (Mrs. Green opposed).**

Athletic Trainer Contract Review (01:40:25)

Dr. Metzler outlined the contract and addressed an item regarding referral for additional testing locations and how insurance coverage would pay for the testing. Mr. Fantasia noted that the district is proactive with communication with parents on reviewing the insurance coverage so the parent can make an informed decision. **Motion: Mr. Blair motioned to approve the Athletic Trainer contract. Mr. Collins seconded. With no**

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further discussion the motion passed by a vote of 7-2-0 (Mrs. Green and Mr. Spero opposed).

Sandown North Sprinkler System (01:57:04)

Dr. Metzler explained the concern of the taxpayers whereas Sandown is currently performing a Feasibility Study regarding the withdrawal from the Timberlane Regional School District. He outlined the cost of the system would be estimated at \$250,000 and Sandown if they withdrew from the district would be responsible for 25% of the cost. The other three towns would be responsible for 75% of the cost. Mr. Stokinger outlined the expected amount of surplus and the capital reserve fund balance. **Motion: Mr. Sapia motioned to support the Sandown North sprinkler system installation. Mrs. Green seconded.** Discussion: Dr. Metzler outlined the needs of the Town of Sandown if they decided to exit the district. **Motion to Amend: Mr. Blair motioned to amend the motion by adding up to \$250,000 and if bids came back exceeding that amount the board would then re-consider the installation. Mr. Sapia seconded.** Upon further discussion the motion and the amendment were rescinded by all parties.

Policies (02:16:01)

Mrs. Green noted she did not agree with the changes made to policy BEDD, Rules of Order. Mr. Bealo outlined the changes are intended to cover small infractions in the meeting rules. Mr. Sapia noted he supports the Chair of the meeting to control the meeting. Mr. Collins noted the interpretation of Roberts Rules is dependent on the person using the information. **Motion: Mr. Collins motioned to approve policy BEDD with the change to the wording from "may" to "shall be used as a guide". Mr. Sapia seconded the motion. With no further discussion the motion passed by a vote of 6-3-0 (Mrs. Sherman, Mr. Blair and Mr. Bealo opposed).**

Motion: Mr. Collins motioned to approve policy BEDD with the changes for a second reading. Mr. Ward seconded the motion. With no further discussion the motion passed by unanimous vote of 9-0-0.

Motion: Mr. Blair motioned to approve policy BDE – BOARD/SUPERINTENDNET LEADERSHIP TEAM STANDING COMMITTEES for a first reading and send policy FB-FACILITIES PLANNING back to the policy committee for consideration to repeal. Mr. Collins seconded the motion. With no further discussion the motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Motion: Mrs. Sherman motioned to waive the second reading and adopt policy BDE - BOARD/SUPERINTENDNET LEADERSHIP TEAM STANDING COMMITTEES. Mr. Sapia seconded. With no further discussion the motion passed by unanimous vote of 9-0-0.

Board Training (02:43:09)

Madam Chair Steenson updated the board on the school board training.

School Board Goals (02:45:37)

Mrs. Green outlined the commonality between the goals submitted from her and Mr. Spero. She expressed that she believes the goals should be what the board wants to accomplish not what the district must accomplish. Mr. Blair noted he believes all goals should be measurable.

Administrators Report (03:07:59)

Dr. Metzler informed the board of the grant management team, IBM partnership, campus development and athletic advisory committees. He reported on the NH DOE college, career and life readiness cohort pilot and reminded the board of the retirement celebration scheduled for June 3, 2015 at Atkinson Country Club.

Motion: Mrs. Sherman motioned to approve the purchase of the retirement bowls for each retiree. Mr.

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Blair seconded the motion. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Dr. Metzler recognized Heather Roy for her award for Administrator of the Year from the NH Association of Educational Office Professionals. He informed the board of the HealthCare reform forum by HealthTrust being held on May 14th and he endorsed the two high school musicals proposed for the 2015-16 school year.

He continued by recognizing the STEAM (Science, Technology, Engineering, Art and Math) Camp success over the April vacation and informed the board that he denied a sabbatical request. He noted the need for a non-public session this evening.

Personnel Report (03:16:26)

Dr. Metzler recommended accepting the retirement request of

- Carol Mortensen Danville Elementary 34 years with the district

Motion: Mrs. Sherman motioned to accept the retirement with great appreciation of Carol Mortensen. Mr. Collins seconded the motion. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Dr. Metzler recommended accepting the resignation of

- Jennifer Dowling TRHS School Nurse 3 years with the district

Motion: Mr. Blair motioned to accept the resignation of Jennifer Dowling. Mr. Collins seconded the motion. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Dr. Metzler recommended re-nomination of

- Kelly Lennon Danville Elementary Teacher

Motion: Mr. Collins motioned to approve the re-nomination of Kelly Lennon. Mr. Sapia seconded the motion. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Dr. Metzler recommended hiring of

- Maureen Healy TRSD Floating Nurse

Motion: Mr. Sapia motioned to approve the hiring of Maureen Healy. Mrs. Sherman seconded the motion. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Committee Reports (03:23:46)

Mr. Collins reported the Capital Improvement Plan Committee met and had a productive meeting and noted a right to know request has been made to secure the audio recording of the meeting by Mrs. Green. Mr. Bealo and Mrs. Green attended the Policy Committee meeting. Madam Chair Steenson attended the Curriculum and Assessment Committee meeting and noted the Safety and Facilities meetings are scheduled for Tuesday morning May 12, 2015.

Reports of the School Board (03:26:42)

Mr. Bealo attended the Danville and Sandown kindergarten graduations. Mr. Collins caught the middle school softball game and Mr. Spero attended the Atkinson Dare graduation. Mrs. Green reported she spoke with the Sandown Planning Board regarding impact fees and she noted the Feasible Study Committee meeting at the high school library on May 14, 2014 will be open to the public.

Correspondence (03:30:00)

All board members were presented the correspondence received since the last board meeting.

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Vendor and Payroll (03:30:31)

Vendor and payroll registers were signed by the board.

Other Business (03:30:16)

Mrs. Green inquired when Sandown North exterior will be repaired to which Mr. Stokinger outlined the problems and solutions for this situation. Mrs. Green inquired about the Charter School rental of Sandown Central. Dr. Metzler noted they did not respond after our contact to them.

Motion: Mr. Ward motioned to go into a non-public session under 91-A:3 Paragraph II(a) the dismissal, promotion or compensation or disciplining of any public employee; (c) matters which, if discussed in public, would likely affect adversely the reputation of any person; (e), consideration or negotiation of pending claims, litigation. Mr. Collins seconded. With no further discussion the board was polled:

- Mr. Bealo Yes
- Mr. Blair Yes
- Mr. Collins Yes
- Mrs. Green Yes
- Mr. Sapia Yes
- Mrs. Sherman Yes
- Mr. Spero Yes
- Mrs. Steenson Yes
- Mr. Ward Yes

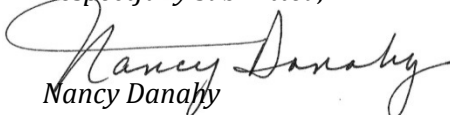
The board entered into a non-public session at 11:05 PM.

The board was polled to exit the non-public:

- Mr. Bealo Yes
- Mr. Blair Yes
- Mr. Collins Yes
- Mr. Sapia Yes
- Mrs. Sherman Yes
- Mr. Spero Yes
- Mrs. Steenson Yes
- Mr. Ward Yes

The board exited the non-public session at 11:47 pm. Madam Chair Steenson announced that action was taken in the non-public session whereby the board approved the tuition of a student to Sanborn Regional High School by unanimous vote.

Respectfully submitted,


Nancy Danahy
School Board Clerk