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**TIMBERLANE REGIONAL SCHOOL BOARD**  
**Atkinson, Danville, Plaistow, Sandown, New Hampshire**

**Regular Meeting**  
**June 4, 2015**  
**7:30 PM**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Call to Order**

Madam Chair Steenson called this June 4, 2015 public meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

**Board Members Present:** Mr. Bealo, Mr. Collins, Mrs. Green, Mr. Sapia, Mrs. Sherman, Mr. Spero, Mrs. Steenson, Mr. Ward. **Absent:** Mr. Blair

**Administrators Present**

Dr. Metzler, Superintendent of Schools (8:00 pm)  
Mr. Stokinger, Business Administrator  
Mrs. Allaire, Academic Dean of Arts and Humanities  
Ms. Auger, Principal of Pollard School  
Mrs. Barcelos, Principal of Danville Elementary  
Mr. Chooljian, Director of Guidance  
Mrs. Georgian, Principal of Sandown North Elementary  
Mr. Holland, Director of Technology  
Mr. Hughes, Director of Facilities  
Mr. O'Connell, Assistant Principal of Operations at TRHS  
Mr. Pedersen, Academic Dean of Science, Technology, Engineering and Math  
Ms. Pereira, District Trainer  
Mrs. Rasicot, Director of Student Services  
Mr. Rolph, Principal of Sandown Central  
Mr. Strange, Director of alternative and Continuing Education and Enrichment  
Mrs. Widman, Assistant Principal of Academics at TRHS  
Mr. Woodworth, Principal of TRHS

**Pledge of Allegiance**

Madam Chair Steenson led the assembly in the Pledge of Allegiance. She then noted Dr. Metzler is attending his daughter's induction into the Junior Honor Society and will arrive to the meeting at later time and that Dr. Wilson is attending a meeting at Pinkerton Academy.

**Minutes (00:02:16)**

The minutes for the May 21, 2015 regular and non-public meeting minutes were presented to the board for approval.

**Motion: Mr. Collins motioned to approve the May 21, 2015 public and non-public meeting minutes as presented. Mr. Sapia seconded.** Discussion: Mrs. Green outlined the changes she felt should be made to the public meeting minutes and stated she wanted the record to reflect she does not approve the non-public minutes. She then motioned to amend the motion with changes she outlined; however, no second was received and the motion failed. **With no further discussion on the minutes Madam Chair Steenson announced the minutes were approved with changes by general consent.**

**Delegates and Individuals (00:16:15)**

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None

### **Current Business (00:16:17)**

#### **DI Team Presentation (00:17:18)**

Timberlane Regional Middle School Destination Imagination Team members reported on their trip to Global Finals in Tennessee. The team placed 35<sup>th</sup> out of 90 teams that competed. They provided a description of their projects at the nationals and then presented a three minute demonstration.

#### **English Language Arts Curriculum (00:27:37)**

Mrs. Pereira and Mrs. Allaire presented the English Language Arts curriculum for a second reading and adoption.

**Motion: Mr. Bealo motioned to approve the second reading and adoption of the English Language Arts curriculum as presented. Mr. Sapia seconded. With no further discussion the motion passed by a unanimous vote 8-0-0.**

#### **Dual Enrollment (00:28:35)**

Mr. Chooljian and Mr. O'Connell presented a PowerPoint presentation on course levels, dual credit, awarding of credit and GPA weight. They reviewed process of transferring credits from other schools as well as options for alternative credit including Virtual Learning Academy Charter School (VLACS) and Grade Point Averages (GPA).

#### **Teacher Evaluation Plan (0:57:50)**

Ms. Auger and Mr. Broad presented an updated version of the District Educator Evaluation Plan. Ms. Auger presented the reasoning for the updates and Mr. Broad reviewed the Danielson tools associated with the evaluation process. They outlined SMART goals, Student Learning Objectives (SLO) noting the use of measurable tools including Star testing, Tripod Survey, Dibbles and other assessments. Mr. Broad noted the Timberlane Teachers Association has already ratified the evaluation plan as presented.

**Motion: Mrs. Sherman motioned to approve the Teacher Evaluation Plan as presented. Mr. Ward seconded.** Discussion ensued about the goals and SLO's that are to be inserted in the process as well as the use of the Danielson model and unassociated observations to support instructional staff. Appreciation of the TTA's collaboration and the use of the Tripod Survey to support the measurable goals were noted. **With no further discussion the motion passed by a vote 7-1-0 (Mrs. Green opposed).**

#### **Project Lead the Way (01:41:39)**

Mr. Cerniglia and Mr. Pedersen presented recommendations in support of signing the Project Lead the Way (PLTW) contract. They noted the highlights of the 2014-15 school year including adding new partnerships, round table discussions and internships. They noted Mr. Rugoletti is now trained in the principals of engineering. They outlined the Women in Science Engineering (WISE) and the support of the dual enrollment project with the PLTW.

**Motion: Mr. Bealo motioned to authorize the signing of the PLTW contract. Mr. Sapia seconded.** Discussion: Concerns were raised about the terms of the contact, the deadline for the 15-16 school-year and the exit clause. **With no further discussion the motion passed by a vote of 7-1-0. (Mr. Collins opposed).**

Mr. Pedersen informed the board that they just received a check from New Balance in the amount of \$4,000 as part of New Balance's district partnership to support the Robotics team and the STEM program initiative.

**Motion: Mr. Bealo motioned to accept the \$4,000 donation from New Balance. Mr. Sapia seconded. With no further discussion the motion passed by a unanimous vote of 8-0-0.**

#### **Sandown Consolidation Plan (02:09:04)**

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Dr. Metzler noted the consolidation plan directives outline some big decisions that need additional direction, i.e. the sprinkler system, access road and playground/green space. The board discussed the access road.

**Motion: Mr. Collins motioned to approve the recommendations by the Sandown Consolidation Committee to work with town officials to collaborate on opening the emergency access road from Sandown North for buses only. Mr. Sapia seconded. With no further discussion the motion passed by a vote of 7-0-1 (Mrs. Green abstained).**

Ideas for green spaces were discussed.

**Motion: Mr. Sapia motioned to authorize obtaining estimates on three proposed green spaces at Sandown North and report back to the board on all three options. Mrs. Sherman seconded. Discussion: Mr. Stokinger estimated the capital improvement balance to be \$190,000. With no further discussion the motion passed by a vote 7-1-0 (Mrs. Green opposed).**

Discussion on the sprinkler system ensued. It was noted the actual estimate for Danville sprinklers is \$655,000 and \$521,000 for Sandown North. Board members expressed concern that these projects are cost prohibitive at this time and suggestions were made to draft a warrant article or include the cost in the budget process during the next budget season. Discussion also transpired on other recommendations outlined in the consolidation report related to bussing and staff impact.

**Motion: Mr. Collins motioned to authorize the Superintendent in good faith to follow through on recommendations in the consolidation report regarding bus transportation for students and the impact on professional staff. Mr. Bealo seconded. Discussion: A request was made for the Transition Team to make presentation to the school board. With no further discussion the motion passed by a vote 7-1-0 (Mrs. Green opposed).**

Mr. Hughes noted the front of Sandown North facade is in need of repairs that include reinforcement of the siding to increase handling the wind load. He would need approximately \$8,000 to complete this repair.

**Motion: Mr. Ward motioned approve up to \$8,000 for the stabilization to secure the siding on the front section of the Sandown North School. Mr. Collins seconded the motion. With no further discussion the motion passed by a vote of 7-0-1 (Mrs. Green abstained).**

### **Tuition Rates (03:05:08)**

Mr. Stokinger presented tuition rates for the 2015-16 school year.

**Motion: Mr. Collins motioned to approve the tuition rates for the 2015-16 school year as proposed. Mr. Sapia seconded. Discussion: At Mr. Bealo inquiry, Mr. Stokinger confirmed the special education rate is an average rate calculation. With no further discussion the motion passed by a vote of 7-0-1 (Mrs. Green abstained).**

### **Policies (03:10:46)**

Mr. Bealo presented the following policies for a second reading and adoption:

- BCA Ethics Policy Statement
- BEDH Participation at School Board Meeting (and BEDH-X Form)
- FB Facilities Planning

**Motion: Mr. Sapia motioned to approve the following policies for a second reading and adoption:**

- BCA Ethics Policy Statement
- BEDH Participation at School Board Meeting (and BEDH-X Form)
- FB Facilities Planning

**Mr. Ward seconded the motion. Discussion: Concern about the proposed changes to policy BEDH were noted as was the rational for the changes. With no further discussion the motion passed by a vote of 7-1-0 (Mrs.**

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**Green opposed).**

### **School Board Goals (02:43:09)**

Madam Chair Steenson presented the 2015-2015 school board goals for review and adoption. **Motion: Mr. Sapia motioned to approve the 2015-2016 school board goals as written. Mr. Ward seconded the motion. With no further discussion the motion passed by a vote of 7-1-0 (Mrs. Green opposed).**

### **Administrators Report (03:07:59)**

Dr. Metzler asked the board for direction regarding a newly created withdrawal study minority committee established by the Town of Sandown. He noted this committee does not have any authorized connection to the official Sandown Withdrawal and Feasibility Study Committee (SWFS); however, the committee is requesting a large amount of data that would take SAU staff hours to prepare. Suggestions were made to direct inquiries from this committee to the SWFS Committee Chairman and in the event the SWFS committee does not support the request then the Sandown self-established minority committee may choose to follow the Right to Know process. (Mrs. Sherman exited the meeting at this time.) Discussion ensued on the public's right to access district information and the process in place for doing so as well as the amount of time needed to research backlogs of data as far back as 1965.

### **Personnel Report (03:32:56)**

Dr. Metzler recommended accepting the resignations of

- Christian Lizier TRMS Technology Education/Computer
- Jamie Naylor TRHS Spanish
- Lindsay Pouliot TRMS Special Education Literacy Specialist

**Motion: Mr. Ward motioned to accept the resignations of Christian Lizier, Jamie Naylor and Lindsay Pouliot. Mr. Sapia seconded the motion. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

### **Committee Reports (03:33:50)**

Mr. Collins noted the Community Relations Committee has approved the May School Board newsletter and will send the newsletter out to the community. He went on to announce the Capital Improvement Plan Committee is scheduled to meet on June 10<sup>th</sup> and the Sandown Withdrawal Feasibility Study Committee will meet in the high school library on June 16<sup>th</sup> at 7:30 pm.

**Reports of the School Board (03:34:00)** Mrs. Green invited board members to attend a seminar she will be attending on "Conflict of Interest." She stated she attended the Sandown Minority Committee meeting on June 2<sup>nd</sup> with the next scheduled meeting planned for June 10<sup>th</sup> at the Sandown town hall. She also attended the awards ceremony and the retirement celebration.

### **Correspondence (03:37:05)**

All board members were presented the correspondence received since the last board meeting. In light of an attempt to read aloud an anonymous letter, a discussion ensued about anonymous letters as well as the procedure for board correspondence.

### **Vendor and Payroll (03:39:28)**

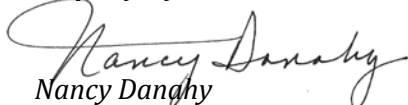
Vendor and payroll registers were signed by the board

### **Other Business (03:39:49)**

With no further business before the board, Madam Chair Steenson adjourned the meeting at 11:11 pm.

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*Respectfully submitted,*

  
Nancy Danahy  
School Board Clerk