

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
September 18, 2014
7:33 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Steenson called this September 18, 2014 public meeting of the Timberlane Regional School Board to order at 7:33PM. Roll call was taken.

Board Members Present

Mr. Bealo, Mr. Blair, Mr. Collins, Mrs. Delfino, Mrs. Green, Mr. Mascola, Mrs. Steenson, and Mr. Ward.
Absent: Mrs. Sherman

Administrators Present

Dr. Metzler, Superintendent of Schools
Mr. Stokinger, Business Administrator
Mrs. Armfield, Director of Curriculum, Assessment and Professional Learning K-12
Mr. Woodworth, Principal of TRHS
Mr. Holland, Director of Technology

Pledge of Allegiance

Madam Chair Steenson led the assembly in the Pledge of Allegiance.

Minutes (00:01:20)

The board reviewed the meeting minutes of August 28, 2014 (both public and non-public) as well as the September 4, 2014 public meeting.

Motion: Mrs. Green motioned to amend the August 28th meeting minutes to include a statement by Mr. Fantasia to the effect that accepting this money did not commit the students to further surveys. The amendment was seconded by Mr. Blair. With no further discussion the motion failed by a vote of 1-6-1 (Mrs. Green voted in favor and Mr. Blair abstained).

Motion: Mrs. Green motioned to amend the August 28th meeting minutes to include that Atkinson personnel will participate and no students be will present during the active training session provided by the Atkinson Police Department. Mr. Ward seconded. With no further discussion the motion failed by a vote of 1-6-1 (Mrs. Green voted in favor and Mr. Blair abstained).

Motion: Mrs. Delfino motioned to amend the September 4th meeting minutes to add that Mrs. Green thanked Dr. Metzler for his goals and commended him on his work. With no further discussion the motion passed by a vote of 6-1-1 (Mrs. Green opposed and Mr. Blair abstained).

The public and non-public meeting minutes of August 28 and September 4, 2014 were approved with changes by general consent.

Delegates and Individuals (00:14:19)

Madam Chair Steenson yielded the delegates and individuals segment of the meeting to Dr. Metzler who asked Mr. Stokinger to clarify brand new tax rate information for all four district towns. Mr. Stokinger provided an overview of the Health Trust refund as well the methodology to be used to determine participant's individual refunds. He noted the district was recently notified that another

round of refunds is to be received later this month. He reported the district received the gross amounts owed to each participant and retiree. He reviewed information that was submitted to the Department of Revenue on the MS 24 which detailed these calculations and he reviewed the estimated tax rates which he expects to be lower than originally reported during the previous budget season. Dr. Metzler thanked Mr. Stokinger for his hard work preparing this estimate tax rate for the board.

Motion: Mrs. Green motioned to hold a public hearing on the unanticipated revenue from Health Trust. Mrs. Delfino seconded. With no further discussion the motion failed by a vote of 1-6-1 (Mrs. Green in favor and Mr. Ward abstaining).

Motion: Mrs. Green motioned to move the fund balance of \$350,680 to surplus to offset the tax rate for the towns. Mr. Blair seconded.

Motion to amend: Mr. Collins motioned to amend the motion on the floor by postponing the discussion and vote until the next meeting scheduled on October 2, 2014. Mr. Bealo seconded. Mr. Collins clarified that by putting this on the next scheduled meeting as an agenda item the board members can give it the consideration it deserves. **With no further discussion the motion to amend the motion passed by vote of 6-2-0 (Mrs. Green and Mr. Blair opposed).**

With no further discussion the motion as newly amended passed by a vote of 6-2-0 (Mrs. Green and Mr. Blair opposed).

Current Business

Germany Trip Presentation (00:40:15)

Mr. Madsen and students reported on their recent trip to Germany using a PowerPoint presentation. The students shared their experiences on their trip that included visiting with German students, enjoying the culture, history and the wonderful cuisine.

Donation/Exxon Mobil (00:56:35)

Mr. Woodworth presented a donation of \$2,000 from ExxonMobil and asked the board for their authorization to accept it to support the Science Technology Engineering and Mathematics (STEM) program.

Motion: Mr. Collins motioned to authorize the acceptance of the \$2,000 ExxonMobil donation. Mr. Blair seconded. Mrs. Green inquired if any strings were attached to the donation. Mr. Woodworth clarified that the funds were to only support the STEM program activities. Mr. Stokinger reported the ExxonMobil Group that is responsible for the Beede site clean-up presented an opportunity to partner with us in providing the donation. **With no further discussion the motion passed by a unanimous vote (8-0-0).**

Policies (01:00:49)

Mr. Bealo recommended the following policies for first reading:

- DBJ Transfer of Appropriation (Funds)
- DJG Vendor Relations

Mrs. Green opined on the policies, noting she opposed the proposed changes. Dr. Metzler noted these changes are aligning policy to practice and procedure.

Motion: Mr. Bealo motioned to approve the first reading of policies:

- DBJ Transfer of Appropriation (Funds)
- DJG Vendor Relations

Mrs. Delfino seconded the motion.

Motion to amend: Mr. Collins motioned to amend the motion on the floor by moving policy DBJ – Transfer of Appropriation (Funds) back to the Policy Committee. Mrs. Delfino seconded. With

no further discussion the motion to amend passed by a vote of 7-1-0 (Mrs. Green opposed).

With no further discussion the motion as amended passed by a vote of 7-1-0 (Mrs. Green opposed).

The meeting was recessed from 8:50 pm to 8:55 pm.

Summer Programs (01:12:39)

Mrs. Armfield presented an update of the summer programs noting the opportunities for growth.

New Hampshire School Board Association (01:24:04)

Mr. Bealo presented a proposed resolution to submit to the NHSBA for consideration at their Delegate Assembly in January 2015. The proposal included language to modify the New Hampshire Retirement System from a defined benefit to a defined contribution benefit.

Motion: Mrs. Green motioned to support and remit the proposed NHSBA resolution to change the retirement plan for public employees to a defined contribution plan from a defined benefit plan. Mr. Blair seconded.

Motion to amend: Mr. Collins motioned to amend the motion on the floor by waiting to vote on this motion until the next board meeting. Mr. Blair seconded. With no further discussion the motion to amend the motion passed by a vote of 7-1-0 (Mrs. Green opposed).

With no further discussion the motion as amended passed by a vote of 7-1-0 (Mrs. Green opposed).

Administrators Report (01:35:07)

Dr. Metzler reported that both Bryce Whittaker and Nick Bealo have obtained the rank of Eagle Scout. He then presented organizational charts for each of the schools. He updated the board on the 2014-15 ticket pricing he approved for the drama and athletic departments. He informed the board of the resignation of Diane Rothwell, Madam Chair of the Budget Committee due to her anticipated move out of the district. He thanked her for her many years of service to the Timberlane School District as both an employee and budget committee member. He also recognized Mr. Kelly Ward for his metal fabrication work donation to the Greater Lawrence Community Boating Program (GLCBP), who in turn, provided Mr. Ward with gift certificates that he has since donated to the district in the amount of \$1,200.

Motion: Mr. Collins motioned to authorize the acceptance of the \$1,200 donation from GLCBP. Mr. Blair seconded. With no further discussion, the motion passed by a unanimous vote of 8-0-1 (Mr. Ward abstained).

Dr. Metzler asked for the board's input on four surveys' recently placed on the SharePoint site for consideration.

Motion: Mr. Blair motioned to NOT administer the Plaistow Community YMCA Community Assessment Survey. Mr. Mascola seconded. With no further discussion, the motion passed by a unanimous vote 8-0-0.

Motion: Mr. Blair motioned to NOT administer Youth Fall Pre Season Life of an Athlete survey. Mr. Mascola seconded. With no further discussion, the motion passed by a unanimous vote of 8-0-0.

Motion: Mr. Bealo motioned to authorize the Superintendent to use his discretion on whether or not to administer the surveys for the Athlete Director and coaches. Mr. Mascola seconded.

With no further discussion, the motion passed by a vote of 7-1-0 (Mrs. Green opposed).

Dr. Metzler reminded the public of the facilities tours and then reported on the exit interviews and staff turnover statistics.

Personnel (02:28:40)

Dr. Metzler recommended accepting the resignation of Amanda Nault, Danville Elementary to which the release is pending the District's ability to fill her position.

Motion: Mr. Blair motioned to accept the resignation of

- **Amanda Nault Danville Elementary teacher**

Mrs. Delfino seconded. With no further discussion the motion passed by unanimous vote (8-0-0).

Reports of the School Board (02:31:58)

Mr. Blair attended the Budget Committee meeting where the committee did not address the budget but voted to not work on the goals and objections previously decided by the group.

Motion: Mr. Collins motioned to hold a joint meeting of the School Board and Budget Committee in October to receive department budget reports. Mrs. Delfino seconded. With no further discussion, the motion passed by a unanimous vote of 8-0-0.

It was noted the Performing Arts Center (PAC) will be reserved on October 16, 2014 for the joint meeting. Mr. Bealo, Mr. Collins and Madam Chair Steenson attended the Curriculum and Assessment Committee meeting. Mr. Collins requested the board's support of Mr. Dennis Heffernan, as the Budget Committee representative to be added as a member of the Capital Improvement Plan Committee.

Motion: Mrs. Delfino motioned to approve Mr. Heffernan as the Budget Committee representative to the Capital Improvement Plan Committee. Mrs. Delfino seconded. With no further discussion, the motion passed by a unanimous vote of 8-0-0.

Madam Chair Steenson and Mr. Mascola attended the Safety and Facilities committee meetings.

Correspondence (02:00:00)

All board members were presented the correspondence received since the last board meeting.

Vendor and Payroll (02:00:00)

Vendor and payroll registers were signed by the board.

Other (02:00:00)

Mr. Blair requested the board remain after the meeting to attend a non-meeting.

Having no further business before the board Madam Chair Steenson adjourned the meeting at 10:33 pm.

Respectfully submitted,


Nancy Danahy
School Board Clerk