

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
October 16, 2014
7:30 PM

Performing Arts Center
40 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Steenson called this October 16, 2014 public meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

Board Members Present

Mr. Bealo, Mr. Collins (7:40 pm), Mrs. Delfino, Mrs. Green, Mrs. Sherman, Mrs. Steenson and Mr. Ward
Absent: Mr. Blair and Mr. Sapia

Administrators Present

Dr. Metzler, Superintendent of Schools
Mr. Stokinger, Business Administrator
Superintendent's Leadership Team
Building Principals
Program Directors

Pledge of Allegiance

Madam Chair Steenson led the assembly in the Pledge of Allegiance.

Motion: Mrs. Delfino motioned to approve moving agenda item 4 (approval of minutes) to item 6b to allow budget and department presentations first. Mrs. Sherman seconded. With no further discussion, the motion passed by unanimous vote of 7-0-0.

Delegates and Individuals (00:02:32)

None

Madam Chair Steenson outlined this evening's budget presentations and the time allotted for questions and answers at the end of the presentations.

Current Business

Budget Presentations (00:02:42)

Dr. Metzler thanked the administrators for presenting their financial departmental information. He reviewed the district mission statement and notified the public all of the presentations are on the website for their review. Mr. Stokinger summarized the 2015-2016 budget drivers noting that budgeting is for anticipated needs based on actual costs, and estimates are used when determining areas of unfixed costs.

Executive Director Mrs. Armfield presented the Curriculum, Assessment and the Professional Development financial information followed by building principals (Mrs. Dayotis, Atkinson Academy, Mrs. Barcelos, Danville Elementary, Mrs. Auger, Pollard School, Mr. Rolph, Sandown Central, Mrs. Georgian Sandown North, Mr. Hogan TRMS and Mr. Woodworth, TRHS.

Financial information for district programs was then presented by Mr. DiBartolomeo for the music program, Mr. Fantasia for health and athletics, Mrs. Rincon special education, Mrs. Rasicot for student services, Mr. Holland for business services and technology and Mr. Hughes for facilities. Dr. Metzler informed the public the financial information presented by the administrators is approximately 12% of the overall budget.

Secondary Education Action Plans (01:09:20)

Mr. Hogan and Mr. Flynn reviewed TRMS goals and action steps for the 2014-2015 school year. For the high school, Mr. Woodworth presented Mrs. Roy and Mr. O'Connell, Assistant Principals who presented the first goal and action plan. Mrs. Widman, Assistant Principal and Academic Deans Mrs. Allaire, Mr. Pederson and Mr. Mealy presented the second goal and action plan. Academic Dean Mrs. Carlson presented the third and final goal with the action plan of the high school for the

2014-2015 school year.

Mr. Fantasia reviewed the athletic department's two goals and action plan. Mr. Di Bartolomeo reviewed the three goals and actions plans of the music department. Mr. Strange presented four goals and action plan of the Continuing, Alternative Education and Enrichment program.

Madam Chair Steenson called for a short recess at 9:38 pm. The meeting resumed at 9:45 pm

Minutes (02:06:37)

The board reviewed the Timberlane Regional School Board public and non-public meeting minutes of October 2, 2014. **The minutes were approved by general consent with changes.**

Full Day Kindergarten (02:12:10)

Dr. Metzler presented the financial impact for the district to offer non-tuition based full day kindergarten. Mr. Stokinger detailed the financial impact of the implementation of the program and noted it is a break even situation this year with adequacy aid. Dr. Metzler clarified the proposed plan will include full day for all kindergarten students. The board agreed to have the Kindergarten Committee review the proposed plan while Mr. Stokinger review the financial aspects of the proposal plan with both reporting their findings back to the school board.

Advanced Placement (AP) Results (02:41:40)

Academic Deans Mrs. Allaire and Mrs. Carlson reported on the 2014 advanced placement exam results. This is the first year that all students who took the classes also took the test. Dr. Metzler informed the board the 5 year trends of AP results are posted on the high school website.

Policies (03:00:50)

Mr. Bealo recommended the following policies for a first reading

- **DBJ** Transfer of Appropriations
- **GCF** Professional Staff Hiring
- **IKFD** Auditing Courses
- **IMBA** Online Education
- **AC** Nondiscrimination/Equal Opportunity
- **GBA** Nondiscrimination or Equal Opportunity Employment

Motion: Mr. Bealo motioned to approve the following policies for a first reading.

- **DBJ** Transfer of Appropriations
- **GCF** Professional Staff Hiring
- **IKFD** Auditing Courses
- **IMBA** Online Education
- **AC** Nondiscrimination/Equal Opportunity
- **GBA** Nondiscrimination or Equal Opportunity Employment

Mr. Collins seconded the motion.

Motion to Amend: Mrs. Green motioned to amend the motion on the floor to separate policies DBJ and GCF from the main motion, seconded by Mr. Bealo. With no further discussion the motion passed by a vote of 4-3-0 (Mr. Collins, Mrs. Delfino and Mrs. Steenson opposed).

With no further discussion the board voted on the amended motion which is to approve the following policies for a first reading.

- **DBJ** Transfer of Appropriations
- **GCF** Professional Staff Hiring

The motion passed by a vote of 6-1-0 (Mrs. Green opposed).

With no further discussion the board voted on the second part of the amended motion which is to approve the following policies for first reading.

- **IKFD** Auditing Courses
- **IMBA** Online Education
- **AC** Nondiscrimination/Equal Opportunity
- **GBA** Nondiscrimination or Equal Opportunity Employment

The second part of the amended motion was passed by a unanimous vote of 7-0-0.

Dr. Metzler requested a waiver of policy KDCA, Display and Distribution of Informational Materials and Announcements. A discussion ensued. **Motion: Mr. Bealo motioned to approve the waiver of policy KDCA, Display and Distribution of Informational Material and Announcements, seconded by Mr. Bealo.**

Motion to amend: Mrs. Delfino motioned to authorize Dr. Metzler or his designee to make the final decision on all announcements to be distributed by the district, seconded by Mr. Ward. With no further discussion the motion passed by a vote of 6-1-0 (Mrs. Green opposed).

Motion to amend the amended motion: Mr. Ward motioned to delay the decision on policy KDCA until a legal opinion can be secured, seconded by Mr. Collins. With no further discussion the motion failed by a vote of 2-4-1 (Mr. Collins and Mr. Ward in favor, Mrs. Sherman abstained).

With no further discussion the amended motion to authorize Dr. Metzler or his designee to make the final decision on all announcements to be distributed by the district passed by a vote of 5-2-0 (Mr. Collins and Mrs. Green opposed).

Administrators Report (03:30:10)

Dr. Metzler reported an updated Superintendent's Vimeo message with the expectation it is to be published any day now. This one touches on the Citizens Advisory Committee's community survey as well as some highlights from the kindergarten program.

He informed the board of three surveys for board consideration. Two are student generated for specific school projects and one is designed to gain feedback in regard to the Engineering / Business field trips during NH Manufacturing week. The information gained will be used to help forge connections between the curriculum and advanced manufacturing. The information will also be used to help support STEM education at TRHS and our students' post-secondary options. **Motion: Mrs. Delfino motioned to approve three surveys as presented, seconded by Mrs. Sherman. With no further discussion the motion passed by a unanimous vote of 7-0-0.**

Primex² the district's workmen's compensation and liability insurance carrier is offering a discount with a two-year agreement. They will cap increases @ 10%. Mr. Stokinger will post information on the website for review and will ask for the board's consideration at the November 6, 2014 meeting.

Reports of the School Board (03:38:46)

Mr. Collins attended the Community Relations Committee meeting; Mrs. Delfino reported the Citizen Advisory Committee's survey will be launched on Friday, October 17th on the district website and next week hard copies will be provided in the town halls of all four towns.

Correspondence (03:45:38)

All board members were presented the correspondence received since the last board meeting.

Vendor and Payroll (03:45:39)

Vendor and payroll registers were signed by the board.

Other (03:45:40)

Having no further business before the board Madam Chair Steenson adjourned the meeting at 11:24 PM.

Respectfully submitted,



Nancy Danahy
School Board Clerk