

**TIMBERLANE REGIONAL SCHOOL BOARD**  
**Atkinson, Danville, Plaistow, Sandown**  
**New Hampshire**

**SAU 55 Office**  
**30 Greenough Road**  
**Plaistow, NH**

**Regular Meeting**  
**December 4, 2014**  
**7:30 PM**

**Call to Order (00:00:29)**

*Madam Chair Steenson called this December 4, 2014 public meeting of the Timberlane Regional School Board to order at 7:35 PM. Roll call was taken.*

**Board Members Present (00:00:44)**

*Mr. Bealo, Mr. Blair, Mr. Collins, Mrs. Delfino, Mrs. Green, Mrs. Sherman, Mr. Sapia, Mrs. Steenson and Mr. Ward*

**Administrators Present (00:01:02)**

*Dr. Metzler, Superintendent of Schools*  
*Mr. Stokinger, Business Administrator*  
*Mrs. Armfield, Executive Director of Curriculum, Assessment and Professional Learning*  
*Mr. Woodworth, Principal of TRHS*  
*Mrs. Dayotis, Principal of Atkinson Academy*  
*Mrs. Gaydos, Principal of Pollard School*  
*Mr. DiBartolomeo, Director of Performing Arts*  
*Mr. Hughes, Director of Facilities*  
*Mr. Pedersen, Academic Dean of Science, Technology, Engineering and Math*  
*Mr. Rolph, Principal Sandown Central*  
*Mrs. Vance, Assistant Principal Pollard School*

**Pledge of Allegiance (00:01:38)**

*Madam Chair Steenson led the assembly in the Pledge of Allegiance. The National Anthem was performed by the Timberlane Choral Quartet.*

**Minutes (00:04:13)**

***Motion: Mr. Blair motioned to approve the minutes of November 20, 2014 and was seconded by Mr. Bealo. The minutes were approved by general consent with no changes.***

**Delegates and Individuals (00:04:37)**

***None***

**Current Business**

**All State Music Acknowledgements (00:04:46)**

*Mr. DiBartolomeo presented each student to the School Board with a brief description of the students' accomplishments. Each student was awarded a certificate of achievement and congratulated by the School Board Members.*

**Science Camp (00:18:15)**

*Mrs. Vance and Mr. Pedersen gave a brief PowerPoint presentation describing a partial grant funded 4<sup>th</sup> grade Steam (Science, Technology, Engineering, Art, Math) program to run during the April vacation. Discussion ensued.*

**Middle School Transformers (00:32:00)**

*Mr. Hughes was present to discuss a proposal to replace four aging, high voltage electrical transformers, located within the Middle School, with a new system which includes one exterior, pad mounted transformer and three smaller interior transformers. The project cost is estimated at \$290,000 which is to be funded from the surplus of this fiscal year. A twenty five minute discussion ensued.*

**MOTION: Mr. Collins motioned and was seconded by Mrs. Delfino to move forward with the project as soon as possible.** Mrs. Green motioned to amend by limiting the cost to no more than \$290,000. There was no second. **Vote on the original motion: eight in favor, one opposed, Mrs. Green. The motion passed.**

**Student Representative (00:58:59)**

Lucas Appleton asked the School Board what is happening with the Budget so that he may alleviate some student concerns that have been expressed to him. Madame Steenson stated the Budget was to be discussed further down the agenda. Dr. Metzler stated it is still early in the process and it will not be until the end of December that a decision will be made by the Budget Committee.

**Project Lead the Way (01:02:35)**

Mr. Pedersen and Dr. Metzler provided copies of the last two PLTW contracts which have not been signed. Questions and concerns were raised over some of the verbiage contained in these last two contracts. No action was taken by the Board.

**2015-2016 Budget (01:33:05)**

Dr. Metzler reported that Draft 1 of the proposed 2015-2016 Budget in the amount of \$69,186,246, which is 2.75% over the current Budget, was rejected by the Budget Committee at their last meeting. He stated the Budget Committee requested administration come back with a flat budget for the December 11, 2014 meeting. After reviewing the various options, and analyzing the elementary school direct costs per student, it was decided a recommendation to close Sandown Central School would be presented in an effort to reach the level budget goal. Draft 2 in the amount of \$67,334,628 was presented and reviewed by Mr. Stokinger. Discussion and debate ensued for approximately forty five minutes.

**MOTION: Mr. Sapia motioned and was seconded by Mr. Bealo to support the Superintendent in moving this budget forward as presented. Vote: Eight in favor, one opposed, Mrs. Green. The motion passed.**

**Administrators Report (02:19:14)**

Dr. Metzler reported on a list of updated procedures which has been distributed to the school board members. Most of these updates were the result of a collaborative effort with the Policy Committee. Dr. Metzler will notify the Board of other procedures that are updated as they happen.

Dr. Metzler reported the high school is partnering with NECC to offer English 101 and English Composition 1 to Timberlane Students who meet specific criteria. The maximum number of students allowed in the courses is 22. Classes begin February 2, 2015 at a cost of \$8,000 to be paid from the curriculum budget.

The Deliberative session is scheduled for Thursday February 5, 2015 with the venue changed to the high school gymnasium due to the expected increase in participation.

The 2015 legal Calendar has been distributed and will be posted once polling locations are verified by district town clerks.

The TSSU recently negotiated agreement is scheduled for ratification vote by the TSSU on December 8<sup>th</sup>, 2014. Once the union has ratified the agreement, the school board will move ahead to ratify. After both parties have ratified, the agreement will be placed on the March 2015 ballot.

**Personnel Report (02:24:45)**

None

**Committee Reports (02:24:50)**

Mr. Collins reported the results of the latest Community Relations Committee meeting. Bids for the public relations consultant were reported on.

**MOTION: Mrs. Delfino motioned and was seconded by Mr. Sapia to move forward with the SERESC bid for public relations services through the end of this School year.** Mr. Collins explained the School Board Notes would be eliminated to help offset the cost of the public relations consultant. The cost of the consultant

will be \$1,500 per month while the savings for the School Board Notes is a total of \$12,000. Mr. Collins explained the intent is to review the contract in June, before deciding to renew or not. **Vote: Seven in favor, one abstention, Mr. Blair and one opposed, Mrs. Green.**

Mr. Ward reported on the results of the Energy Committee Bid. The bid was awarded to White Columns Energy Solutions. White Columns is currently in a contract with the Hampstead School District. There was at least a \$20,000 in savings between the bids submitted.

Mrs. Steenson reported on the latest Curriculum and Assessment Committee meeting. She stated the Program of Studies has some impressive changes and read a few examples. Also discussed at the last meeting were the non-leveled courses and changes to the high school English class offerings.

Mr. Bealo reported on the last Policy Committee meeting. Goals were established, three policies were sent on for the first reading and two were sent back for editing.

#### **Reports of the School Board (02:42:43)**

Mr. Collins reported he attended the last Budget Committee meeting and gave a brief PowerPoint presentation in response to Mr. Green's previous presentation.

Mrs. Sherman reported attending the Special Person's Day at Pollard School then the Retired Teacher Luncheon where the music performance was greatly appreciated. Other upcoming events mentioned were the Pollard PTA pancake breakfast, the middle school senior citizen's tea and the Winter Performances at the PAC.

Mrs. Delfino reported the Citizens Advisory Committee outreach survey deadline has been extended to December 7<sup>th</sup>.

#### **Correspondence (02:49:12)**

All board members were presented the correspondence received since the last board meeting.

#### **Vendor and Payroll (02:49:20)**

Vendor and payroll registers were signed by the board.

#### **Other Business (02:49:25)**

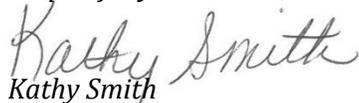
Dr. Metzler made a point of personal privilege and thanked Mr. Ward for his help and expertise with the transformer project and energy bids.

Mrs. Green requested to be assigned as the Timberlane voting delegate at the upcoming Health Trust annual meeting. It was agreed by consensus, since no other board member had knowledge of this position or upcoming meeting, that Mrs. Green would submit the paperwork to the district so a delegate could be appointed or next year.

Mrs. Green also reported noticing the district's Rights & Responsibilities document (formerly the Code of Discipline) has been updated and reposted on the district website. She requested this document be revisited as some of it seems overreaching to her.

Having no further business before the board Madam Chair Steenson adjourned the meeting at 10:32 PM.

Respectfully submitted,



Kathy Smith  
School Board Clerk Pro Temp