

TIMBERLANE REGIONAL SCHOOL BOARD
Atkinson, Danville, Plaistow, Sandown
New Hampshire

Regular Meeting
December 18, 2014
7:30 PM

SAU 55 Office
30 Greenough Road
Plaistow, NH

Call to Order

Madam Chair Steenson called this December 18, 2014 public meeting of the Timberlane Regional School Board to order at 7:30 PM. Roll call was taken.

Board Members Present

Mr. Bealo, Mr. Blair, Mr. Collins, Mrs. Delfino, Mrs. Green, Mr. Sapia, Mrs. Sherman, Mrs. Steenson and Mr. Ward

Administrators Present

Dr. Metzler, Superintendent of Schools
Mr. Stokinger, Business Administrator
Mrs. Armfield, Executive Director of Curriculum, Assessment and Professional Development
Mrs. Allaire, Academic Dean of Arts and Humanities
Mrs. Auger, Principal of Pollard School
Mrs. Barcelos, Principal of Danville Elementary
Mrs. Carlson, Dean of math, Business & Information & Communication Technologies
Mr. Chooljian, Director of Guidance
Mrs. Dayotis, Principal Atkinson Academy
Mrs. Georgian, Principal of Sandown North School
Mr. Hughes, Director of Technology
Mr. O'Connell, Assistant Principal of Operations, TRHS
Mr. Pederson, Academic Dean of Science, Technology, Engineering and Math
Mrs. Rincon, Director of Special Education
Mr. Rolph, Principal of Sandown Central
Mrs. Widman, Assistant Principal of Academics at TRHS
Mr. Woodworth, Principal of TRHS
Ms. Auger, Principal of Pollard School
Mr. Shawley, Assistant Principal of Atkinson Academy

Pledge of Allegiance

Madam Chair Steenson led the assembly in the Pledge of Allegiance.

Current Business

Mr. Chooljian presented the fall All State student athletics with certificates of achievement; the board recognized and congratulated each student.

Minutes (00:10:28)

Motion: Mr. Collins motioned to approve the Timberlane Regional School Board public meeting minutes of December 4, 2014, Mrs. Delfino seconded. The minutes were approved by general consent as written.

Delegates and Individuals (00:10:40)

None

Program of Studies(00:10:59)

Mr. O'Connell presented the Timberlane Regional High School Program of Studies for the 2015-2016 school year. He reviewed updates and changes made to the program, requesting the board's consideration on waiving the first reading and adopting of the program of studies this evening to ensure time for the printers and a

January distribution date. Mr. O'Connell emphasized that the online version of the Program of Studies shall be considered the official version as updates are made on a continuous basis.

Motion: Mrs. Delfino motioned to waive the first reading and adopt the 2015-2016 Program of Studies as presented. Mr. Collins seconded the motion.

AMEND: Mrs. Green motion to amend by excluding the Northern Essex Community College (NECC) English Composition course. No second was received, the amendment to the motion failed.

AMEND: Mr. Bealo motioned to amend by excluding and removing the microbiology course. Mrs. Sherman seconded, with no further discussion the motion to amend passed by a unanimous vote of 9-0-0.

Without further discussion the AMENDED MOTION to waive the first reading and adopt the 2015-2016 Program of Studies excluding and removing the Microbiology course passed by a unanimous vote of 9-0-0.

Science NECAP (00:45:32)

Mr. Pederson presented the science NECAP results. He reported there will be an ongoing focus moving forward on reading and understanding the content, outlining how students will obtain these skills. Mrs. Green inquired as to how the district was building teacher skills in science methodology. Mr. Pederson explained this is done through the curriculum and the continuity of instruction from elementary through high school as well the support is given for open lines of communication for teachers.

Finals (01:01:40)

Mr. Pederson. Mrs. Allaire, Mrs. Carlson and Mrs. Parise informed the board of the 2014 spring final exam results and the direction the team will support moving forward.

Madam Chair Steenson requested a recess to hold a non-meeting for school board members to discuss the proposed TSSU collective bargaining agreement.

The meeting recessed from 8:50 PM to 9:18 PM.

Motion: Mrs. Sherman motioned to ratify the Timberlane Support Staff Union collective bargaining agreement as proposed. Mr. Blair seconded the motion. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Proposed 2015-2016 Budget (01:20:38)

The board reviewed the most recent draft of the proposed 2015-2016 budget. Dr. Metzler informed the board of an important safety need for sprinkler systems at Sandown North and Danville Elementary School as well as the need for a designated playground area for older students at Sandown North. Mr. Stokinger reviewed the estimated revenue, default budget of \$68,160,616 and the proposed budget at this time of \$68,078,927.

Mrs. Rincon and Mrs. Armfield presented information on the consolidation possibility for the Sandown schools. Mrs. Armfield outlined the student, class and facilities logistics. Mrs. Rincon presented the prospect of merging the special education program into the remaining schools. Each board member presented their view on the closing of Sandown Central.

Motion: Mr. Collins motioned to approve the default 2015-2016 budget as proposed. Mrs. Delfino seconded the motion. With no further discussion the motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Review 1st Draft of Warrant (02:47:25)

Mr. Stokinger reviewed the proposed 2015 Timberlane Regional School District Warrant.

Motion: Mr. Bealo motioned to accept the 2015 warrant as written excluding Article #4 "Sandown Elementary School Operational Costs and Kitchen Renovation." Mr. Blair seconded. After a brief discussion Mr. Bealo withdrew the motion and Mr. Blair withdrew his second. It was decided that the board will consider each article at the next board meeting.

Madam Chair Steenson read a statement concerning board meeting material that is provided to members prior to a meeting. She asked board members not to release, publish or express their personal opinion about the documents prior to the scheduled meeting.

Mr. Collins presented alternative funding options for the towns. He requested an open discussion and suggested the board consider presenting it to the voters by a warrant article. The board inquired about this funding option and voiced their opinions on the proposed changes to the Articles of Agreement.

The meeting recessed at 11:43 PM and resumed at 11:45 PM.

Mr. Stokinger informed the board that there is currently \$613,000 in the capital reserve fund account.

Policies (03:46:54)

Mr. Bealo presented three polices he recommends for first reading. Mrs. Green noted that unless individual motions for each of the policies is provided, she will have to oppose the first reading as she takes issue with one of the policies presented.

- IGA CURRICULUM DEVELOPMENT AND ADOPTION
- GCFA PROFESSIONAL STAFF –SUMMER HIRING
- IGD CURRICULUM ADOPTION

MOTION: Mr. Ward motioned to approve the following polices for first reading:

- IGA CURRICULUM DEVELOPMENT AND ADOPTION
- GCFA PROFESSIONAL STAFF –SUMMER HIRING
- IGD CURRICULUM ADOPTION

Mr. Sapia seconded the motion. With no further discussion the motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Administrators Report (03:49:06)

Dr. Metzler noted the high school is in receipt of a check in the amount of \$3,000 for the Mealey's Meals from the Doris and Vivian Horton Fund of the NH Charitable foundation. Board approval is required to accept the donation as it is over \$500.

Motion: Mr. Blair motioned to approval the acceptance of the \$3,000 for Mealey's Meal from the Doris and Vivian Horton Fund; seconded by Mr. Collins. With no further discussion the motion passed by a vote of 8-0-0.

Dr. Metzler updated the board on the "Afterschool App" and publically thanked the technology department for bringing this to his attention and, once again, asked that parents be vigilant in monitoring their children's online activity.

He updated the board of the continued efforts to solicit business partnerships that would provide discounts to staff and students. A list of discounts available to staff and students were provided to board members. He further asked the board to consider waiving district policies GBEC and KHA to allow this practice of soliciting employee/student discounts until the policy can be amended. It is scheduled for Policy Committee review in January.

MOTION: Mr. Blair motioned to waive policies GBEC and KHA; Mr. Sapia seconded. With no further discussion the motion passed by a vote of 8-1-0 (Mrs. Green opposed).

Dr. Metzler asked the board for consideration in extending the notification date for the unions from January 1, to March 1 or 30 days after being notified of their reduction in force. He explained the January 1st notification deadline does not allow enough time for a staff member to make a life changing decision.

MOTION: Mr. Sapia motion to support extending the notification date of the TTA and TSSU collective bargaining agreements to March 1 or 30 days after notification of a reduction in force. Mrs. Delfino seconded. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Personnel Report (04:09:03)

Dr. Metzler recommended accepting the retirement requests of:

Ann Day	TRMS English Language Arts Teacher	28 years with the district
Shirley Toscano	Pollard Grade two Teacher	16 years with the district

MOTION: Mrs. Sherman motioned to accept the retirement intentions with great regret of

Ann Day	TRMS English Language Arts Teacher	28 years with the district
Shirley Toscano	Pollard Grade two Teacher	16 years with the district

Mr. Blair seconded. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Dr. Metzler recommended accepting the resignation of Kelli Trust, TRMS Nurse, 3 years with the district.

MOTION: Mrs. Delfino motioned to accept the resignation of Kelli True, Nurse TRMS. Mr. Ward seconded. With no further discussion the motion passed by a unanimous vote of 9-0-0.

Committee Reports (04:10:18)

Madam Chair requested the board members report their committee reports at the next meeting due to the late hour.

Reports of the School Board (04:10:27)

Madam Chair requested the board members provide their reports at the next meeting due to the late hour.

Correspondence (04:10:34)

All board members were presented the correspondence received since the last board meeting.

Vendor and Payroll (04:10:37)

Vendor and payroll registers were signed by the board.

Other Business (04:10:40)

MOTION: Mrs. Green motioned to suspend the police detail for school board meetings, Mrs. Sherman seconded. Mrs. Sherman opined the importance of safety first and expressed she feels it is money well spent. Mrs. Green opined that police at the meetings convey board members are afraid or intimidated by the public and it is an unnecessary expense. **With no further discussion the motion failed by a vote of 1-8-0 (Mrs. Green in favor).**

Mrs. Green requested viewing/touring Sandown Central and Sandown North during day light hours expressing she finds it unacceptable to be refused access during the school day. Mr. Sapia informed the board that he did not follow protocol when he arrived at the school unauthorized and apologized for his lack of knowledge of the protocol. Madam Chair Steenson stated we are in the business of educating students and Mrs. Green will be provided the opportunity to view the schools after school hours.

Madam Chair Steenson requested a non-public session regarding RSA 91-A: 3, paragraph II (c).

Motion: Madam Chair Steenson motioned to enter into a non-public session under RSA 91-A: 3, paragraph (c) - Matters which, if discussed in public, would likely affect adversely the reputation of any person; seconded by Mrs. Sherman.

The board was polled and entered into a nonpublic session at 12:19 PM

- **Bealo** Yes
- **Blair** Yes
- **Collins** Yes
- **Delfino** Yes
- **Green** No
- **Sapia** Yes
- **Sherman** Yes
- **Steenson** Yes
- **Ward** Yes

The board entered into a non-public session at 12:19 PM. During the nonpublic session, Mr. Ward excused himself from the meeting.

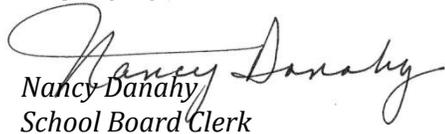
Motion: Mr. Collins motioned to exit the non-public session and enter a public session at 12:30 PM. Mrs. Sherman seconded. With no further discussion, the board was polled.

- *Bealo* *Yes*
- *Blair* *Yes*
- *Collins* *Yes*
- *Green* *Yes*
- *Sapia* *Yes*
- *Sherman* *Yes*
- *Stenson* *Yes*

No action was taken during the non-public session.

Having no further business before the board Madam Chair Steenson adjourned the meeting at 12:30 PM.

Respectfully submitted,


Nancy Danahy
School Board Clerk