

# TIMBERLANE REGIONAL SCHOOL DISTRICT

*Serving the communities of Atkinson, Danville, Plaistow and Sandown*

*The MISSION of the Timberlane Regional School District is to engage all students in challenging and relevant learning opportunities, emphasizing high aspirations and personal growth.*

## Deliberative Session

Timberlane Regional High School  
36 Greenough Road, Plaistow, NH  
Thursday, February 9, 2017 7:00 PM

This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number 8. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

The Timberlane Regional School Board will meet immediately following the session to finalize article recommendations for the official ballot.

Attached to this posting:

2017 Timberlane Regional School District Warrant  
2017 School Budget Form (MS-27)  
2017 Default Budget of the School (MS-DS)

*Posted at:*

*Atkinson Academy  
Atkinson Town Offices  
\*Atkinson Community Center*

*Danville Elementary  
Danville Town Hall  
\*Danville Community Center*

*Plaistow Town Hall  
Performing Arts Center  
\*Pollard School*

*\*Polling locations*

*TLC at Sandown Central  
Sandown North Elementary  
\*Sandown Town Hall*

*[www.timberlane.net](http://www.timberlane.net)*

*Timberlane Regional High School  
Timberlane Regional Middle School  
Superintendent's Office*

# 2017 Timberlane Regional School District Warrant State of New Hampshire

To the inhabitants of the School District of the Towns of Atkinson, Danville, Plaistow, and Sandown, New Hampshire, qualified to vote in District affairs:

## **First Session of Annual Meeting (Deliberative)**

You are hereby notified to meet at the Timberlane High School, 36 Greenough Road, Plaistow, New Hampshire, on Thursday, the 9<sup>th</sup> day of February 2017, at 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number 8. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.

## **Second Session of Annual Meeting (Voting)**

Voting on warrant articles number 1 through number 8 will be conducted by official ballot to be held in conjunction with town meeting voting to be held on Tuesday, the 14<sup>th</sup> day of March, 2017, at the Town election polls in Atkinson, Danville, Plaistow, and Sandown, New Hampshire.

Atkinson	Voting will be conducted at the Atkinson Community Center from 7am-8pm
Danville	Voting will be conducted at the Danville Community Center from 8am-7pm
Plaistow	Voting will be conducted at Pollard School from 7am-8pm
Sandown	Voting will be conducted at the Sandown Town Hall from 8am-8pm

## **Article 1 - Election of Officers**

To choose the following school district officers:

Atkinson Voters	School Board Member	3-Year Term
Danville Voters	School Board Member	3-year Term
Plaistow Voters	School Board Member	3-year Term
Atkinson Voters	Budget Committee Member	3-Year Term
Danville Voters	Budget Committee Member	3-Year Term
Plaistow Voters	Budget Committee Member	3-Year Term
All Voters	School District Moderator	3-Year Term

## **Article 2 - Operating Budget**

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$71,328,092**? Should this article be defeated, the operating budget shall be **\$71,559,011** which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)

***Recommended by the School Board 7-0-1***

***Recommended by the Budget Committee 10-0-0***

**Article 3 - Capital Reserve Fund**

Shall the voters of the Timberlane Regional School District raise and appropriate up to **\$250,000** to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2017 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2016-2017 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by taxation. (MAJORITY VOTE REQUIRED)

**Recommended by the School Board 7-1-0**

**Recommended by the Budget Committee 10-0-0**

*[Intent: This article puts money aside for future capital improvements. Money is only put into this Capital Reserve Fund if it is available at the end of the fiscal year. Capital expense appropriations are calculated in accordance with the Timberlane Regional School District Articles of Agreement (Article 6) apportionment formula as follows:*

*“The capital expenses of the Timberlane Regional School District payable in each fiscal year shall be apportioned on the equalized valuation as most currently available as determined by the State Tax Commission”.]*

**Article 4 - Three Year Collective Bargaining Agreement (Timberlane Support Staff Union)**

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Support Staff Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	<u>2017-18</u>	<u>2018-19</u>	<u>2019-20</u>
Estimated Increase	\$181,323	\$177,907	\$181,864
		3-Year Total	\$541,094

And further to raise and appropriate the sum of **\$181,323** for the 2017-18 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)

**Recommended by the School Board 7-1-0**

**Recommended by the Budget Committee 10-0-0**

*[Intent: This article will allow the school district to enter into a successor three-year contract with the Timberlane Support Staff Union. The proposed contract ratified by the union and the school board represents a 2% increase in wages and overall costs in year one, a 2.5% increase in year two, and a 2.5% increase in year three.]*

**Article 5 - Authorization for Special Meeting on Cost Items**

Shall the voters of the Timberlane Regional School District, if Article 4 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 4 cost items only? (Without this Article the District would have to petition Superior Court for a Special School District Meeting. This saves the District the expense of attorney fees and court costs). (MAJORITY VOTE REQUIRED)

**Recommended by the School Board 8-0-0**

*[Intent: This article is suggested by the NH Department of Revenue Administration as a cost saving measure.]*

**Article 6 - General Acceptance of Reports**

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2016 Annual Report? (MAJORITY VOTE REQUIRED)

***Recommended by the School Board 8-0-0***

**Article 7 - Change Auditing Firms on Warrant Petition by Donna Green et al**

In being subject to RSA 21-J:19, shall the Timberlane Regional School District be required to change auditing firms every four years or fewer, starting with the 2016-17 audit year, and that no auditor or firm be reappointed within eight years of their last appointment? (MAJORITY VOTE REQUIRED)

***Not recommended by the School Board 6-0-0***



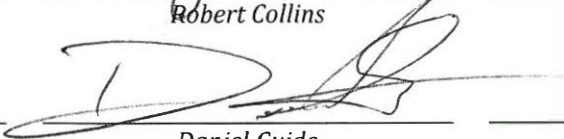


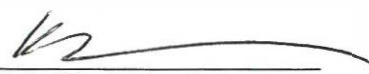
**Article 8 - Vote of Confidence in Timberlane Regional School District Superintendent on Warrant Petition by Shawn O'Neil et al**

Do the voters have confidence in Timberlane Superintendent, Dr. Earl Metzler?

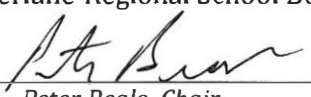

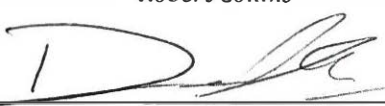
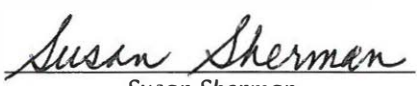
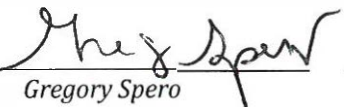
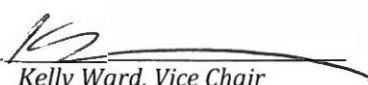
***Recommended by the School Board 6-0-0***

Given under our hands this 26th day of January 2017.

Timberlane Regional School Board

 _____ Peter Bealo, Chair	 _____ Robert Collins	_____ Stefanie Dube
_____ Donna Green	 _____ Daniel Guide	_____ Jack Sapia
 _____ Susan Sherman	 _____ Gregory Spero	 _____ Kelly Ward, Vice Chair

A true copy of Warrant - Attest  
Timberlane Regional School Board

 _____ Peter Bealo, Chair	 _____ Robert Collins	_____ Stefanie Dube
_____ Donna Green	 _____ Daniel Guide	_____ Jack Sapia
 _____ Susan Sherman	 _____ Gregory Spero	 _____ Kelly Ward, Vice Chair

2017 TIMBERLANE REGIONAL SCHOOL DISTRICT WARRANT



### School Budget Form: Timberlane

FOR SCHOOL DISTRICTS WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24  
Appropriations and Estimates of Revenue for the Fiscal Year from **July 1, 2017 to June 30, 2018**  
Form Due Date: **20 days after the meeting**

**THIS BUDGET SHALL BE POSTED WITH THE SCHOOL WARRANT**  
This form was posted with the warrant on: January 27, 2017

For assistance please contact the NH DRA Municipal and Property Division  
P: (603) 230-5090 F: (603) 230-5947 <http://www.revenue.nh.gov/mun-prop/>

**SCHOOL BUDGET COMMITTEE CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

School Budget Committee Members	
Printed Name	Signature
Lee Dube, Chairman	
Kate Delfino, Vice-Chairman	
Tony Cantone	
Rob Collins, School Board Representative	
Alan David	
Thomas Geary, III	
W. David Gerns	
Julie Hammond	
John Hughes	
George Manos	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

## Appropriations

Account Code	Description	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
<b>Instruction</b>								
1100-1199	Regular Programs	02	\$18,948,908	\$19,002,643	\$19,624,356	\$0	\$19,624,356	\$0
1200-1299	Special Programs	02	\$8,128,842	\$8,852,458	\$9,010,247	\$0	\$9,010,247	\$0
1300-1399	Vocational Programs	02	\$100,459	\$72,000	\$72,002	\$0	\$72,002	\$0
1400-1499	Other Programs	02	\$786,570	\$901,686	\$947,629	\$0	\$947,629	\$0
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	02	\$150,528	\$218,107	\$191,598	\$0	\$191,598	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services</b>								
2000-2199	Student Support Services	02	\$3,283,418	\$3,474,013	\$3,602,361	\$0	\$3,602,361	\$0
2200-2299	Instructional Staff Services	02	\$1,217,803	\$1,367,516	\$1,297,583	\$0	\$1,297,583	\$0
<b>General Administration</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	02	\$201,227	\$205,660	\$228,221	\$0	\$228,221	\$0
<b>Executive Administration</b>								
2320 (310)	SAU Management Services	02	\$1,238,267	\$1,480,686	\$1,517,708	\$0	\$1,517,708	\$0
2320-2399	All Other Administration	02	\$585,434	\$622,603	\$644,606	\$0	\$644,606	\$0
2400-2499	School Administration Service	02	\$2,952,028	\$3,126,578	\$3,363,160	\$0	\$3,363,160	\$0
2500-2599	Business	02	\$61,332	\$55,000	\$62,000	\$0	\$62,000	\$0
2600-2699	Plant Operations and Maintenance	02	\$3,595,608	\$4,142,615	\$4,156,329	\$0	\$4,156,329	\$0
2700-2799	Student Transportation	02	\$2,746,182	\$2,984,148	\$3,116,757	\$0	\$3,116,757	\$0
2800-2999	Support Service, Central and Other	02	\$15,046,639	\$17,177,976	\$17,764,795	\$0	\$17,764,795	\$0
<b>Non-Instructional Services</b>								
3100	Food Service Operations		\$0	\$0	\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction</b>								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement	02	\$176,422	\$349,000	\$290,500	\$0	\$290,500	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0

4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services	02	\$499,285	\$965,800	\$575,739	\$0	\$575,739	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Outlays</b>								
5110	Debt Service - Principal	02	\$1,600,000	\$1,600,000	\$1,600,000	\$0	\$1,600,000	\$0
5120	Debt Service - Interest	02	\$378,000	\$294,000	\$210,000	\$0	\$210,000	\$0
<b>Fund Transfers</b>								
5220-5221	To Food Service	02	\$1,453,070	\$1,625,000	\$1,625,000	\$0	\$1,625,000	\$0
5222-5229	To Other Special Revenue	02	\$1,337,680	\$1,427,500	\$1,427,500	\$0	\$1,427,500	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	02	\$250,000	\$250,001	\$1	\$0	\$1	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Proposed Appropriations</b>			<b>\$64,737,702</b>	<b>\$70,194,990</b>	<b>\$71,328,092</b>	<b>\$0</b>	<b>\$71,328,092</b>	<b>\$0</b>



## Special Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	03	\$0	\$0	\$250,000	\$0	\$250,000	\$0
<b>Purpose:</b> Annual Contribution to CRF								
<b>Special Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$250,000</b>	<b>\$0</b>

## Individual Warrant Articles

Account Code	Purpose of Appropriation	Warrant Article #	Actual Expenditures Prior Year	Appropriations Current Year as Approved by DRA	School Board's Appropriations Ensuing FY (Recommended)	School Board's Appropriations Ensuing FY (Not Recommended)	Budget Committee's Appropriations Ensuing FY (Recommended)	Budget Committee's Appropriations Ensuing FY (Not Recommended)
0000-0000	Collective Bargaining	04	\$0	\$0	\$181,323	\$0	\$181,323	\$0
<b>Purpose:</b> TSSU Agreement								
<b>Individual Articles Recommended</b>			<b>\$0</b>	<b>\$0</b>	<b>\$181,323</b>	<b>\$0</b>	<b>\$181,323</b>	<b>\$0</b>

## Revenues

Account Code	Purpose of Appropriation	Warrant Article #	Revised Revenues Current Year	School Board's Estimated Revenues	Budget Committee's Estimated Revenues
<b>Local Sources</b>					
1300-1349	Tuition	02	\$510,000	\$425,000	\$425,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments		\$0	\$0	\$0
1600-1699	Food Service Sales	02	\$1,257,000	\$1,257,000	\$1,257,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	02	\$535,407	\$382,980	\$382,980
<b>State Sources</b>					
3210	School Building Aid	02	\$1,103,811	\$1,103,810	\$1,103,810
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	02	\$485,000	\$550,000	\$550,000
3240-3249	Vocational Aid	02	\$35,000	\$30,000	\$30,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	02	\$18,000	\$18,000	\$18,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
<b>Federal Sources</b>					
4100-4539	Federal Program Grants	02	\$1,350,000	\$1,350,000	\$1,350,000
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	02	\$350,000	\$350,000	\$350,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	02	\$600,000	\$550,000	\$550,000
4590-4999	Other Federal Sources (non-4810)	02	\$20,000	\$20,000	\$20,000
4810	Federal Forest Reserve		\$0	\$0	\$0
<b>Other Financing Sources</b>					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Reserve Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds	02	\$0	\$0	\$0

5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	03	\$250,000	\$250,000	\$250,000
9999	Fund Balance to Reduce Taxes	02	\$3,599,045	\$1,675,000	\$1,675,000
<b>Total Estimated Revenues and Credits</b>			<b>\$10,113,263</b>	<b>\$7,961,790</b>	<b>\$7,961,790</b>

## Budget Summary

Item	Current Year	School Board Ensuing Year	Budget Committee Ensuing Year
Operating Budget Appropriations Recommended	\$70,194,990	\$71,328,092	\$71,328,092
Special Warrant Articles Recommended	\$0	\$250,000	\$250,000
Individual Warrant Articles Recommended	\$0	\$181,323	\$181,323
<b>TOTAL Appropriations Recommended</b>	<b>\$70,194,990</b>	<b>\$71,759,415</b>	<b>\$71,759,415</b>
Less: Amount of Estimated Revenues & Credits	\$10,113,263	\$7,961,790	\$7,961,790
Estimated Amount of State Education Tax/Grant		\$10,324,197	\$10,324,197
Estimated Amount of Taxes to be Raised for Education		\$53,473,428	\$53,473,428

## Budget Committee Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$71,759,415</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$1,600,000
3. Interest: Long-Term Bonds & Notes	\$210,000
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions <i>(Sum of Lines 2 through 5 above)</i>	\$1,810,000
<b>7. Amount Recommended, Less Exclusions (Line 1 less Line 6)</b>	<b>\$69,949,415</b>
8. 10% of Amount Recommended, Less Exclusions <i>(Line 7 x 10%)</i>	\$6,994,942
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$181,323
10. Voted Cost Items (Voted at Meeting)	\$181,323
11. Amount voted over recommended amount <i>(Difference of Lines 9 and 10)</i>	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted At Meeting: <i>(Line 1 + Line 8 + Line 11 + Line 12)</i></b>	<b>\$78,754,357</b>