



# Public Hearing on the 2017-2018 Budget & Review of the Warrant

January 12, 2017  
Timberlane Performing Arts Center



## Budget Committee

- Lee Dubé – Sandown
- Kate Delfino – Atkinson
- Tony Cantone – Plaistow
- Rob Collins (SB Rep.) – Danville
- Alan David – Sandown
- Thomas Geary – Plaistow
- David Gerns – Plaistow
- Julie Hammond Atkinson
- John Hughes – Danville
- George Manos - Danville

## School Board

- Peter Bealo – Plaistow
- Kelly Ward – Sandown
- Rob Collins – Danville
- Stefanie Dube – Danville
- Donna Green – Sandown
- Daniel Guide – Plaistow
- Jack Sapia – Atkinson
- Susan Sherman – Plaistow
- Gregory Spero - Atkinson

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## Agenda

- Meeting purpose and rules
- First and Second Sessions of the Annual Meeting
- Article 1: Election of Officers
- Article 2: The Operating Budget (with a review of the budget process and the Default Budget)
- Article 3: Capital Reserve Fund
- Article 4: Three Year Collective Bargaining Agreement (Timberlane Support Staff Union)
- Article 5: Article 5 - Authorization for Special Meeting on Cost Items
- Article 6: General Acceptance of Reports
- Article 7: Change Auditing Firms on Warrant Petition by Donna Green et al

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## Purpose of Public Hearing

- To present the preliminary proposed 2017-2018 TRSD budget to the public
  - Presented by Budget Committee
- To allow for public testimony and questions on the budget prior to finalization by the Budget Committee
- After public hearing the Budget Committee will finalize the budget for presentation at the Deliberative Session
- Only Budget Committee members may make motions to change the budget at the public hearing



## Purpose of Public Hearing (continued)

- To present the public the proposed Warrant Articles
  - Presented by School Board
- To allow for public testimony on the entire Warrant
- Requests to change the Warrant by the public are not permissible at public hearing



## Meeting Ground Rules

- Silence phones
- Stand at the microphone if you wish to speak
  - Please wait to be recognized before speaking
- State your name and your Town for the record
- Be respectful
  - Profanity, personal attacks, rude or slanderous remarks will not be tolerated
  - Offenders will be asked to leave the meeting



## Meeting Ground Rules (continued)

- Comment shall be limited to the topic at hand
- Speakers will be allotted up to 5 minutes to make their statement
- Allow those who have not spoken an opportunity to do so before offering additional comment
  - If you are returning to the microphone it must be to discuss something new and not a repetition of previous comments
- The Chair reserves the right to discontinue comment on a topic in order to move the meeting along



## First Session of Annual Meeting (Deliberative)

You are hereby notified to meet at the Timberlane High School, 36 Greenough Road, Plaistow, New Hampshire, on Thursday, the 9<sup>th</sup> day of February 2017, at 7:00 p.m. This session shall consist of explanation, discussion, and debate of warrant articles number 2 through number 7. Warrant articles may be amended subject to the following limitations: (a) warrant articles whose wording is prescribed by law shall not be amended, (b) warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended, and (c) no warrant article shall be amended to eliminate the subject matter of the article.





## Second Session of Annual Meeting (Voting)

Voting on warrant articles number 1 through number 7 will be conducted by official ballot to be held in conjunction with town meeting voting to be held on Tuesday, the 14th day of March, 2017, at the Town election polls in Atkinson, Danville, Plaistow, and Sandown, New Hampshire.

- |          |  |
|----------|--|
| Atkinson | Voting will be conducted at the Atkinson Community Center from 7am-8pm |
| Danville | Voting will be conducted at the Danville Community Center from 8am-7pm |
| Plaistow | Voting will be conducted at Pollard School from 7am-8pm                |
| Sandown  | Voting will be conducted at the Sandown Town Hall from 8am-8pm         |



## Article 1 – Election of Officers

To choose the following school district officers:

Town	Position	Term	Incumbent
Atkinson Voters	School Board Member	3-Year Term	Jack Sapia
Danville Voters	School Board Member	3-year Term	Rob Collins
Plaistow Voters	School Board Member	3-year Term	Sue Sherman
Atkinson Voters	Budget Committee Member	3-Year Term	Julie Hammond
Danville Voters	Budget Committee Member	3-Year Term	George Manos
Plaistow Voters	Budget Committee Member	3-Year Term	Thomas Geary
All Voters	School District Moderator	3-Year Term	Steven Ranlet



## Article 2 – Operating Budget

Shall the voters of the Timberlane Regional School District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling **\$71,528,092**? Should this article be defeated, the operating budget shall be **\$71,559,011** which is the same as last year, with certain adjustments required by previous action of the Timberlane Regional School District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. Note: Warrant Article 2 (the operating budget) does not include appropriations proposed under any other warrant articles. (MAJORITY VOTE REQUIRED)



## Budget Process

- Developed in accordance to applicable NH Statues
  - RSA's 32, 33, & 195
- Incorporation of the Committee's Mission Statement
  - The Budget Committee will develop a fiscally sound annual budget that will optimally meet the needs of the District, by working with District personnel and in consultation with the School Board. Throughout the budget process, the Budget Committee will take into consideration district taxpayers as well as support for staff, rigor, evaluation and accountability initiatives that drive student achievement.



## Budget Process

- Review of actual expenditures in prior years
- Consideration for staffing and enrollment projections
- Deliberation of capital improvements requested within the Capital Improvement Plan (CIP)
- Collaboration with Administrators, Department Heads, Teachers, and many others



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## Budget Overview

2016 – 2017 Budget:	\$70,194,990
2017 – 2018 Proposed:	\$71,528,092
Net Change:	\$1,333,102
% Change:	1.90%



## Budget Drivers

### Major Budget Increases (>\$25k)

- Salaries, Benefits: \$1,467,338
- Tuition: \$250,801
- Student Transportation: \$132,610
- Software/Books, Info. Resources: \$95,498
- Equipment: \$86,908
- Professional Services: \$82,048
- Supplies: \$78,428
- SAU55: \$44,022
- Cleaning Supplies: \$27,200



## Budget Drivers

### Major Budget Decreases (>\$25k)

- Travel: (\$27,000)
- Bond Interest: (\$84,000)
- Utilities: (\$223,499)
- Capital Reserve: (\$250,000)
- Site & Bldg. Projects: (\$423,214)





## Budget by Object Code

Object Code	2017 - 2018 Proposed	Difference from 2016- 17
1xx Total Salaries	\$34,435,193	\$845,040
210 Group Insurance	\$8,923,126	(\$17,222)
220 Social Security Contributions	\$2,572,499	\$54,828
231 Non-Teacher Retirement	\$710,476	(\$36,290)
232 Teacher Retirement	\$4,888,206	\$621,755
240 Tuition Reimbursement	\$213,511	\$9,997
250 Unemployment Comp.	\$30,000	(\$2,000)
260 Workers Comp.	\$182,164	(\$9,720)
290 Other Employee Benefits	\$34,000	\$1,000
<b>Subtotal – Salaries &amp; Benefits</b>	<b>\$51,989,176</b>	<b>\$1,467,387</b>



## Budget by Object Code

Object Code	2017 - 2018 Proposed	Difference from 2016- 17
56x Tuition	\$1,989,004	\$250,801
519 Student Transportation	\$3,116,757	\$132,609
64x/650 Books, Info. Res., & Soft.	\$1,089,233	\$95,498
73x Equipment	\$939,329	\$86,907
320 to 340 Prof. Services	\$1,275,414	\$82,048
610 Supplies	\$1,254,690	\$78,428
310 Official/Admin. Services	\$1,579,708	\$44,022
420 Cleaning Services	\$125,200	\$27,200
880/890 Misc. Expenses	\$124,361	\$15,749
810 Dues & Fees	\$91,774	\$5,525
410 Water/Sewer/Septic	\$30,000	\$5,000



## Budget by Object Code

Object Code	2017 - 2018 Proposed	Difference from 2016- 17
520 Insurance	\$204,800	\$4,282
53x Telephone/Communications	\$185,179	\$1,251
490 Other Purchased Property Svcs.	\$6,001	\$1,000
550 Printing	\$13,560	\$300
390 Games Expenses	\$91,449	\$0
422 Snow Removal	\$11,000	\$0
441 Rental Land & Bldgs.	\$34,785	\$0
540 Advertising	\$8,000	\$0
534 Postage	\$5,600	(\$50)
580 Travel/Workshops	\$58,044	(\$9,800)
43x Repair & Maintenance	\$756,720	(\$32,843)



## Budget by Object Code

Object Code	2017 - 2018 Proposed	Difference from 2016- 17
830/910 Bond Principal & Int.	\$1,810,000	(\$84,000)
62x Utilities & Energy	\$1,084,720	(\$223,499)
930 Fund Transfers	\$3,052,501	(\$250,000)
450 Construction Services	\$601,086	(\$364,714)
<b>Subtotal – Expenses</b>	<b>\$19,538,916</b>	<b>(\$134,284)</b>
<b>Total</b>	<b>\$71,528,092</b>	<b>\$1,333,102</b>



## Default Budget

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.



## Default Budget

2017 – 2018 Default: \$71,559,011

2017 – 2018 Proposed: \$71,528,092

Difference from proposed: \$30,919

Difference from

2016 – 2017 Budget: \$1,364,022

Default budget formula:

$\$70,194,989 = \text{Previous year's budget} - \text{less one time expenditures} + \text{contractual obligations}$



## Article 3 – Capital Reserve Fund

Shall the voters of the Timberlane Regional School District raise and appropriate up to \$250,000 to be placed in the School Building Construction, Reconstruction, Capital Improvement and Land Purchase Capital Reserve Fund established in 1996, with such amount to be transferred from those funds in the June 30, 2017 unassigned fund balance available for transfer on July 1 of this year which were apportioned as Capital Expenses in 2016-2017 in accordance with Article 6 of the Timberlane Regional School District Articles of Agreement? No amount to be raised by taxation. (MAJORITY VOTE REQUIRED)



## Article 4 – 3 Year Collective Bargaining Agreement (Timberlane Support Staff Union)

Shall the voters of the Timberlane Regional School District approve the cost items included in the collective bargaining agreement reached between the Timberlane Support Staff Union and the Timberlane Regional School Board, which calls for the following increases in salaries and benefits at the current staffing levels over the amount paid in the prior fiscal year:

Fiscal Year	2017-18	2018-19	2019-20
Estimated Increase	\$181,323	\$177,907	\$181,864
3-Year Total	\$541,094		

And further to raise and appropriate the sum of **\$181,323** for the 2017-18 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at the current staffing levels? (MAJORITY VOTE REQUIRED)





## Article 5 – Authorization for Special Meeting Cost Items

Shall the voters of the Timberlane Regional School District, if Article 4 is defeated, authorize the Timberlane Regional School Board to call one special meeting, at its option, to address Article 4 cost items only? (Without this Article the District would have to petition Superior Court for a Special School District Meeting. This saves the District the expense of attorney fees and court costs). (MAJORITY VOTE REQUIRED)



## Article 6 – General Acceptance of Reports

Shall the voters of the Timberlane Regional School District accept reports of agents, auditors, and committees as written in the 2016 Annual Report? (MAJORITY VOTE REQUIRED)



## Article 7 – Change Auditing Firms on Warrant Petition by Donna Green et al

In being subject to RSA 21-J:19, shall the Timberlane Regional School District be required to change auditing firms every four year or fewer, starting with the 2016-17 audit year, and that no auditor or firm be reappointed within eight years of their last appointment? THIS ARTICLE IS ADVISORY AND NONBINDING. (MAJORITY VOTE REQUIRED)



## Special Meetings

The School Board will meet immediately following the public hearing in room 719 to take recommendation action on the Warrant.

The Budget Committee will meet immediately following the public hearing in room 716 to take action recommendation on the Warrant.



## Deliberative Session

Thursday, February 9, 2017  
at 7:00 pm in the  
High School gymnasium

Voter check-in opens at  
6pm in the  
High School cafeteria



Thank you!